

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING September 28, 2026

The Wrightstown Township Board of Supervisors met on Monday, September 28, 2026, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Solicitor Vicki Kushto, Engineer Brian Cicak and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

ANNOUNCEMENT OF EXECUTIVE SESSION:

Chair Pogonowski announced there was an executive session held prior to the meeting to discuss personnel and open space acquisition.

ANNOUNCEMENTS:

Vice Chair Magne announced that the upcoming Harvest Festival hosted by the Park and Recreation Board is scheduled for Saturday, October 17 from 4:00 to 7:00 PM at the Grange Fairgrounds.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, minutes of the September 21, 2026, Board meeting, with edits, were approved.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following September 28, 2026, payments were approved.

General Fund bills	\$42,492.89
Cable Access Fund bills	24,422.26
Special Projects Fund (06) bill	2,250.00
Matthews Ridge Sewer Fund bills	757.16
Jane Chapman East Sewer Fund bills	2,967.66
Open Space Fund bills	405.25
Jane Chapman East Sewer Capital Fund bill	10,007.50
Emergency Services Fund bill	41,382.51
TOTAL	\$124,685.23

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following Escrow payments were approved.

Escrow Fund bills	\$2,875.34
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

General Fund to Payroll (09/25/26)	\$15,000.00
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General Fund to EMS Fund (09/23/26)	\$41,382.51
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SOLICITOR'S REPORT:

- A. Review of Updates to the Roadway and Traffic Ordinance.** Solicitor Kushto gave an overview of proposed updates to the Chapter 15 section of the Township Codified Ordinances with regard to speed limits, stop signs, parking restrictions, and other provisions. Chair Pogonowski shared his suggested changes to the ordinance. The Solicitor will make these changes and present the revised ordinance to the Board on October 12 for a final review and authorization to advertise.
- B. Newtown Artesian PUC Application Withdrawal.** Solicitor Kushto announced that the previously discussed application filed by Newtown Artesian with the PUC has been withdrawn. She will keep the Board updated if another application is submitted.

ENGINEER'S REPORT:

Preparation of Local Share Account Grant Application for Mud Road Culvert Project. Engineer Cicak recommended the Township pursue funding for replacement of a Mud Road culvert. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Township Engineer was authorized to prepare a State LSA grant application for the Mud Road Culvert Project.

BUSINESS:

- A. Update on the Open Space Maintenance Project.** Planner Judith Stern Goldstein from Gilmore and Associates, along with Christine Miller from Wycombe Outdoor Services, and Public Works Foreman Dave James explained that the proposed Open Space Maintenance Project to maintain Township-owned properties by removing hazardous trees near property lines with private homes could be done in two phases. The first phase, beginning this Fall and early winter, could include border clearing and delineation of boundaries with signage on open space parcels located in the Bennett Lane, Matthews Ridge and Jane Chapman East developments for \$140,846.20. Similar work on open space parcels in the Parsons Lane and Jane Chapman West development could be performed in the fall of 2027 and spring of 2028 for \$89,722.40. The plan addresses open space delineation with markers and posts with signage. The Board approved signage with the wording "Dedicated Open Space - No Hunting." The Board also asked that residents adjacent to dedicated open space properties be notified. Permission to access open space areas, traveling over private property if needed, should be done in advance so alternate access can be determined, if necessary. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, both phases of the Open Space Maintenance Plan were approved.
- B. Initial Review of the 2027 Budget.** Manager Crandell gave an overview of the draft 2027 Budget and highlighted items that will require further discussion. Items included declining reserves in the General Fund, options for replacing a backhoe, options for funding road projects that will require more money than what the Township receives from State Liquid Fuels funding, as well as funding for potential open space acquisitions and maintenance of Township-owned open space parcels. Different options for consideration will be presented at the next meeting.

SUPERVISORS' COMMENTS:

There were none.

OTHER BUSINESS:

There was none.

ADJOURNMENT:

On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the meeting was adjourned at 7:00 P.M.

Respectfully submitted,

Stacy Crandell, Manager