

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING August 24, 2026

The Wrightstown Township Board of Supervisors met on Monday, August 24, 2026, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Engineer Brian Cicak and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

ANNOUNCEMENT OF EXECUTIVE SESSION

Chair Pogonowski announced there was an executive session prior to the meeting to discuss open space acquisition and potential litigation

ANNOUNCEMENT

ZHB Decision - Willard Family Partnership. Manager Crandell reported the Zoning Hearing Board approved an application from the Willard Family Partnership to allow a yoga studio in a building that had been an antique store for many years. Due to the split zoning of the Willard property, neither use is allowed in that building within the CR-1 zoning district but is allowed in other buildings in the adjacent VR-4 zoned portion of Carousel Village.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, minutes of the August 17, 2026 Board meeting, with edits, were approved.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following August 24, 2026, payments were approved.

General Fund bills	\$25,384.33
Cable Access Fund bills	329.16
Matthews Ridge Sewer Fund bill	2,371.05
Jane Chapman East Sewer Fund bills	4,139.06
TOTAL	\$32,223.60

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following Escrow payments were approved.

Escrow Fund bills	\$12,402.42
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

General Fund to Payroll (08/14/26)	\$20,000.00
General Fund to Payroll (08/28/26)	\$20,000.00

BUSINESS:

- A. Approval of Installation Costs for Turbo Draft - Parsons Lane Dry Hydrant.** Public Works Foreman David James provided an estimate of the costs to install the previously ordered Turbo Draft for the Parsons Lane dry hydrant. The estimated costs for installation would be about \$10,000 for materials and potential equipment rental. Foreman James suggested that if this installation is successful this could be the standard for installing new or for replacing dry hydrants in the Township. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, installation costs for installing a Turbo Draft on the Parsons Lane dry hydrant were approved.
- B. Approval of Quote for Tree Branch Removal at Octagonal Schoolhouse.** Foreman James explained that the Historical Commission was concerned about some dead branches on a walnut tree at the Octagonal Schoolhouse property. A quote to remove the branches, along with removal of a hornets' nest, was received from Wycombe Outdoor Services. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the quote of \$2,250 to perform the work was approved.
- C. Bucks County Hazard Mitigation Plan and Resolution Review.** Manager Crandell stated that the updated Bucks County Hazard Mitigation Plan needed to be approved by the Board before October. Chair Pogonowski asked that the action items for the Township in the plan be highlighted so that the Board knows what the Township is being asked to complete. The resolution will be on the next meeting agenda for approval.
- D. Meeting Video Storage Discussion.** Videographer David Dutko presented options for storage of meeting videos. The renewal for present storage is pending. The Township could stay with the current system and increase the storage capacity or explore other options. The Board chose to proceed with increasing the present storage capacity and to explore other options in the future. The Board would also entertain exploring options for graphics on the videos for inclusion in the 2027 Budget.
- E. 904 Recycling Services Contract - Hough Associates.** Manager Crandell explained that Hough Associates has been managing recycling grant reporting and has increased the funding the Township has received. It was recommended that the Township retain their services for another year. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, a one-year contract with Hough Associates for \$1,000 for 2026 data reporting for the 904 Recycling Grant was approved.

SOLICITOR'S REPORT:

- A. Authorization to Advertise Updates to Committee Ordinance.** Solicitor Kushto summarized the changes made, and additional minor changes were suggested to update the proposed ordinance. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Solicitor was authorized to advertise the amended ordinance, with the changes, for adoption at the September 21 Board meeting.
- B. Ratification of Intervention on Application of Newtown Artesian Water Company, Inc. to PUC to Bring Water Service into Wrightstown.** On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the agenda was amended to include discussion of the application

of Newtown Artesian Water Company to the Public Utility Commission. Solicitor Kushto explained that Newtown Artesian Water Company filed an application with the PUC to bring water service to portions of Wrightstown and the deadline to file to be a party to the application was the day of this meeting. She asked that the Board ratify the action for intervention in the PUC application. Chair Pogonowski commented that the Board has not had an opportunity to review the application, and is neither opposing or supporting the application; the intervention only provides Wrightstown a seat at the table. On motion by Chair Pogonowski, seconded by Treasurer Lloyd, ratification of the intervention was approved. Treasurer Lloyd stated that he favors the Grange accessing water through this application, but the Township needs to be kept informed as the application goes through the process and the reason the intervention was filed.

ENGINEER'S REPORT:

There was no report.

SUPERVISORS' COMMENTS:

There were none.

OTHER BUSINESS:

Chair Pogonowski asked about the status of the 2026 Road Program. Foreman James, along with Township Engineer Cicak, provided an update and stated that most, if not all, of the work will be completed by the end of the week.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the meeting was adjourned at 6:00 P.M.

Respectfully submitted,

Stacy Crandell, Manager