

## WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS WORK SESSION

May 11, 2026

The Wrightstown Township Board of Supervisors met on Monday, May 11, 2026, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

### ANNOUNCEMENTS:

- There was an executive session held before the meeting to discuss potential litigation and open space acquisition.
- The Village Library will have a Spring Storytime and Craft event on Wednesday, May 27, from 4:00 to 4:45 P.M. for students in kindergarten through 4<sup>th</sup> grade.
- The Library will also host “Untangling the College Admissions Web” on May 27 from 7:00 to 8:00 P.M. Registrations is required for both events.
- The Library’s movie night on Friday, May 29 will feature “Goat” at 6:00 P.M. and “Avatar” at 8:00 P.M.
- The Park and Recreation Board will host the annual Community Day and Yard Sale on Saturday, May 16 from 9:00 A.M. to 1:00 P.M. at the Grange Fairgrounds.
- The Historical Commission will host Octagonal Artistry, featuring artwork by students from Wrightstown Elementary, at the Octagonal Schoolhouse on Sunday, May 17 from 1:00 to 5:00 P.M.

### APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Work Session minutes of April 13, 2026, with edits, were approved.

### APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following April 27, 2026, payments were approved.

General Fund bills	\$163,201.33
Cable Access Fund bills	210.35
Matthews Ridge Sewer Fund bills	851.76
Jane Chapman East Sewer Fund bills	4,410.32
Highway Capital Fund bill	8,895.66
<b>TOTAL</b>	<b>\$177,569.42</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

General Fund to Payroll	\$20,000.00
Open Space Fund (10)to General	\$399.50

Fund	
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following Escrow payments were approved.

Escrow Bills	\$186,966.63
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following May 11, 2026, payments were approved.

General Fund bills	\$157,964.50
Cable Access Fund bills	1,081.77
Matthews Ridge Sewer Fund bills	5,525.13
Jane Chapman East Sewer Fund bills	5,431.77
Matthews Ridge Sewer Capital Fund bill	12,728.00
Emergency Services Fund (50) bills	37,874.27
<b>TOTAL</b>	<b>\$220,605.44</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved.

General Fund to Payroll	\$25,000.00
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**SOLICITOR'S REPORT:**

**a. Public Hearing for Jointure Ordinances.**

- i. Ordinance 352 - Utility Placement Ordinance.** Solicitor Kushto summarized the proposed JMZO Ordinance 2026-01 applying to outside generator and air conditioner placement in B-17 elderly housing use in Upper Makefield. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Ordinance was approved.
- ii. Ordinance 353 - Billboard Ordinance.** Solicitor Kushto reviewed the proposed JMZO Ordinance 2022-03. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Ordinance was approved.
- iii. Ordinance 354 - Wireless Communications Ordinance.** Solicitor Kushto gave a summary of the proposed JMZO Ordinance 2022-01. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Ordinance was approved.

- b. Review of the Private Family Burial Ordinance.** Solicitor Kushto gave a summary of the proposed ordinance applying to home burial, including prior changes. There was a discussion as to who is included in “immediate family” and provision for future visitation when there are subsequent owners of the property. The Board will review these changes at the June 1 meeting.

**ENGINEER’S REPORT:**

- a. **2026 Roadway Maintenance Program Bid.** Engineer VanHise presented the bid received and her recommendation. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the bid was awarded to Asphalt Maintenance Solutions for \$134,481.85.
- b. **Sludge Removal Bid for Jane Chapman East and Matthews Ridge Sewer Plants.** Engineer VanHise presented the bids received and recommended that Wind River Environmental be awarded the contract. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the bid was awarded to Wind River Environmental for 5 years at a rate of \$169 per 1000 gallons of sludge removed.

**BUSINESS:**

- a. **Board of Auditors Presentation – 2025 Audit.** Auditors Dave DelBianco and Jackie Pell presented their findings from the 2025 audit. They had some suggestions about matching account numbers to the State numbering system which will be worked out with the staff. There was a discussion about additional money possibly being held in the former police pension retirement account by PMRS. Solicitor Kushto will follow up with PMRS to potentially obtain the remaining funds.
- b. **Savvy Citizen Communication Tool.** Manager Crandell gave a summary of the program that was presented at a previous meeting. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board voted to try the program for several months. It will be reevaluated during budget meetings to determine whether it is used enough to be continued.
- c. **Resident Request for Crosswalk on Wrightstown Road.** A resident from the Jane Chapman West neighborhood contacted Manager Crandell about installing a crosswalk between the Jane Chapman West and the Jane Chapman East neighborhoods across Wrightstown Road. They would like flashing lights and signage. The Board directed Manager Crandell to work with Pennoni to determine costs and available grants, and whether PennDOT would allow a crosswalk on the State road.

**SUPERVISORS' COMMENTS:**

There were none.

**OTHER BUSINESS:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 6:10 P.M.

Respectfully submitted,

Stacy Crandell, Manager