

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING, DECEMBER 15, 2025

The Wrightstown Township Board of Supervisors met on Monday, December 15, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

ANNOUNCEMENTS:

Chair Pogonowski announced that there was an executive session held prior to the meeting to discuss personnel issues.

Vice Chair Magne suggested that the Village Library, Lingohocken Fire Company and Central Bucks Ambulance be remembered by residents in their end-of-year donations.

PUBLIC COMMENT:

Resident Ken Hone spoke about his concerns about some proposed changes in Penns Park.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisor minutes of November 17, 2025, with edits, were approved.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 1, 2025, payments were approved.

General Fund bills	\$45,463.75
Cable Access Fund bills	846.64
Mathews Ridge Sewer Fund bills	2,499.88
Jane Chapman East Sewer Fund bill	4,288.20
Open Space Fund bill	240.00
TOTAL	\$53,338.47

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

General Fund to Payroll (11/24/25)	\$20,000.00
General Fund to Flex Spending	\$5,000.00

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 15, 2025, payments were approved.

General Fund bills	\$143,983.94
Cable Access Fund bills	609.50
Mathews Ridge Sewer Fund bills	1,610.67

Jane Chapman East Sewer Fund bills	3,765.64
Park & Open Space Reserve Fund bills	21,628.80
Highway Capital Reserve Fund bill	8,895.66
Highway State Aid Fund bill	100.00
Park & Recreation Fund bill	533.75
TOTAL	\$181,127.96

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following Escrow bills were approved.

Escrow Bills	\$27,588.28
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved.

General Fund to Payroll (12/08/25)	\$20,000.00
Special Reserve to Police Pension Trust FNBN Beneficiary Pension Deposit	\$230,000.00

SOLICITOR'S REPORT:

- A. Hold Harmless Agreement – 2535 Second Street Pike.** Solicitor Kushto summarized the proposed agreement for 2535 Second Street Pike, the Clark property, where the homeowner completed work without a permit. The property is now for sale. This agreement would release the Township from any responsibility should there be issues since the project was not inspected. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Hold Harmless Agreement was approved.
- B. Settlement Agreement - Dougherty Subdivision.** Solicitor Kushto summarized the proposed settlement agreement for the Dougherty subdivision at Penns Park Road and Cedar Lane, including details of repairs performed by the Township for runoff that was affecting the roadway. The Dougherty's have agreed to reimburse the Township for the pipes and Haines Paving for the installation. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Settlement Agreement was approved.

ENGINEER'S REPORT:

Engineer VanHise was not in attendance but had submitted her itemized report.

DEPARTMENT REPORTS:

- A. Newtown Police Department.** Lieutenant Joseph presented the report for November. There were 452 calls for service. There were 2 arrests, one was a juvenile, and one was for a DUI crash at Windy Bush and Pine Lane. There were 34 traffic crashes, of which 13 were deer related and one hit and run. There were 39 traffic citations and 30 warnings. There was 1 truck detail enforcement in Wrightstown. The speed board was deployed for 2 to 3-week intervals on Wrightstown Road and on Second Street Pike. There were no significant speeding issues detected. Lieutenant Joseph introduced 3 new officers, Christian Snowden, Garrett Charick and Matthew Dubeck. Lieutenant Joseph reminded residents to have a designated driver, and to lock their cars and remove valuables. When packages are delivered to a porch, they should be taken inside as soon as possible.

- B. Lingohocken Fire Company Report.** In November there were 33 calls for service, 148 man-hours for responses, 201 man-hours for training, for a total of 349 man-hours of service to the community.
- C. Emergency Management Coordinator.** Manager Crandell reported that EMC John Kernan completed additional training in November, as well as several investigations. He has also been helping with dry hydrant issues in the Township.
- D. Public Works Department.** Foreman Dave James reported that in November the Public Works Department completed the work on Cedar Lane. The Thompson Mill culvert was 90% completed and guardrails will be added in the spring. The new dump truck was also delivered.
- E. Code/Zoning Department.** Chair Pogonowski read the Zoning Department report for November. There were 25 zoning and building permit inspections, 5 resale inspections and 6 notices of violation. There was 1 complaint inspection and 19 signs were removed. There were 17 commercial fire and sale inspections. A total of \$29,058.55 in fees and \$173,250.00 in escrow fees were collected.
- F. Boards and Commissions.**
 - a.** Karl Niederer gave a summary of the Historical Commission activities. Lisa Loeffler Fee has been continuing with the document scanning project. Jeffrey Marshall, a historian and a former member of the Historical Commission, has given guidance to the Commission on this project. He said the WTHC is ahead of many other communities in Bucks County with archiving documents via scans. Karl gave a summary of plans for 2026 at the Octagonal Schoolhouse.
 - b. ZHB Decision – Hilbig.** Manager Crandell reported that installation of an eight-foot deer fence in the front yard at 980 Mill Creek Road was granted.
 - c. ZHB Decision – Hipple.** Manager Crandell reported that relief for realigning the driveway within floodplain soils at 239 Ridge Road was granted.
- G. Township Manager.** Manager Crandell asked Township residents to please remove cars from the roadways during snowstorms. She also reminded residents to ensure their septic tanks are pumped every three years to avoid fees and a possible court appearance. She gave an update on the PFAS contaminated wells in the Township and suggested residents have their well water tested every year. Chair Pogonowski asked residents to share any well tests that come back with positive PFAS levels so the Township can track contamination locations. Manager Crandell encouraged residents to sign up for alerts on the Township website and follow the Township on social media.

BUSINESS:

- A. Discussion of 2026 Fee Schedule.** Manager Crandell presented the draft fee schedule. Vice Chair Magne asked that the fee schedule be clean to be easier to read. The fee schedule will be presented for approval at the reorganization meeting on January 5, 2026.
- B. Approval of the 2026 Final Budget.**
 - a. Resolution 2025-27 – 2026 Budget Adoption.** On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Resolution was approved.
 - b. Resolution 2025-28 – Tax Levy for Fiscal Year 2026.** On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Resolution was approved. The tax rate will remain unchanged at 13.5 mils.
 - c. Resolution 2025-29 – Jane Chapman East Sewer Rate Increase for 2026.** The proposed sewer rate would increase to \$815 per quarter beginning January 1, 2026, to

cover increased maintenance costs. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Resolution 2025-29 was approved.

- d. **Resolution 2025-30 – Matthews Ridge Sewer Rate Increase for 2026.** The proposed sewer rate would increase to \$1400 per quarter beginning January 1, 2026, to cover increased maintenance costs. On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, Resolution 2025-30 was approved.
- e. **Resolution 2025-31 – Memorializing the Use of the Police Pension Funds.** On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Resolution 2025-31 was approved. Vice Chair Magne thanked the auditors for initiating this process.

PUBLIC COMMENT:

There was none.

SUPERVISORS' COMMENTS:

The Supervisors wished everyone a Merry Christmas, Happy Hannukah and Happy New Year. Chair Pogonowski thanked voters for reelecting him to the board.

OTHER BUSINESS:

Appointment of Temporary Chair and Temporary Secretary for the Reorganization Meeting. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Chair Pogonowski was appointed temporary chair and Stacy Crandell was appointed temporary secretary for the reorganization meeting on January 5, 2026.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the meeting was adjourned at 8:42 P.M.

Respectfully submitted,

Stacy Crandell, Manager