

## Wrightstown Township Historical Commission

### Minutes

3 April 2025

**Call to Order:** Chair Betty Davis called the meeting to order at 1:05 p.m.

#### **Present:**

Members: Betty Davis, chair; Mary Lee Johnson, Beverly Wilson, Jane DelBianco (left at 2:00 p.m.), Karl Niederer. Guest: Jane Magne, Township Supervisor

**Agenda:** Additions and Changes - None.

**Approval of Minutes:** The Commission VOTED to approve the minutes of the 6 March 2025 meeting.

#### **Treasurer's Report:**

1. Treasurer Jane DelBianco reported the current balance in the WTHC's budget account as \$570.71. She noted that the \$865.71 invoice from Doylestown Glass Co. for completing and installing the storm windows for the Octagonal School exceeds the balance in the WTHC account. She also reported that the WTHC's savings account balance is \$9,264.11. **The Commission VOTED to accept the report.** (See ATTACHMENT A).
2. Mary Lee Johnson agreed to front the payment of the invoice personally, and afterward to be reimbursed by expense voucher submitted to Township Manager Stacy Crandell (See ATTACHMENT B). The Township will draw on another fund source to cover the expense. Jane Magne stated that if the Commission has reasonable, justified expenses later this year that exceed its budgeted funds, she should be notified in advance.

#### **Old Business:**

1. **Placing Prints in Township Building**—Jane Magne asked that we hang our display items administrative office walls as soon as possible, which the Commission will do after today's meeting. Karl Niederer reported that he will complete captions for all items displayed in the public meeting room soon.
2. **Mega Way Development History**—Beverly Wilson and Jane Magne interviewed Mega Way resident Sandy Arnold on 6 March 2025 here at the Township Building. An article was circulated from the *Bucks County Courier-Times* (25 June 1975), describing the founding of the Mega Way community's development. Karl Niederer will request a copy of the original plot plan filed with the Township for our files. Jane Magne will transcribe her notes from the interview for the Commission's files.
3. **Quaker History Exhibit**—Karl Niederer reported that he had made no progress on the exhibit since the last meeting due to other time-sensitive commitments. He said he will request a meeting with Lois Wilson and Nancy Culleton at Wrightstown Quaker

Meetinghouse to select artifacts and documents for the physical exhibit during the next month, with the intention of installing them in May.

4. **Octagonal School Roof Replacement Photo Album**—Mary Lee Johnson presented photos for the album of the roof installed when the Township took ownership of the school in 1996, and added narrative information for the introduction to the album. Karl Niederer will incorporate these materials into the album (See ATTACHMENT C).
5. **Octagonal School Storm Windows**—Mary Lee Johnson reported on the recent successful installation of all storm windows, stating that they are working very well to prevent water leakage into the building.
6. **Protecting Octagonal School Crawl Space**—Mary Lee Johnson reported further on her research into options for crawl space vent covers.
7. **WTHC Reports to Township Supervisors**—Karl Niederer and Betty Davis will report on recent WTHC activities at the Township Supervisors' meeting on 7 April, 7:30.

#### **New Business:**

1. **Octagonal School 2025 Open Houses**—The Commission discussed the 2025 open house dates and members' availability to staff the Octagonal School beginning with Sunday, 18 May. A list of members' dates of availability for the entire season will be prepared for the May meeting. The Commission must also choose a date for the school spring clean-up and set-up prior to the May Open House.
2. **Early Documents from Bill Osler**—Mary Lee Johnson reported on a large cache of old documents (early-19th to 20th century) and a small number of artifacts donated by Bill Osler, which he recovered as being discarded from the Gaine House in Penns Park. The Commission spent considerable time during the meeting reviewing these materials. A thank-you note to Mr. Osler will be prepared by Karl. At our 1 May meeting, the Commission will set a date to carefully review the contents of the donation.
3. **Franklinia Tree for Octagonal School**—Bev reported on Franklinia trees available for planting to replace the one that died in 2024. Franklinia trees are tolerant of juglone, a toxic substance produced by black walnut trees, so it should be a good variety to plant at the schoolyard. Bart Wilson agreed to donate a Franklinia tree.
4. **Community Day 2025**—Wrightstown Community Day is Saturday, 17 May at the Grange Fairgrounds, 9:00 a.m. to 1:00 p.m. WTHC will have tables staffed by Commission members.

**Next Meeting:** Thursday, 1 May 2025

**Adjournment:** 3:10 p.m.

Respectfully submitted,



—Karl J. Niederer, Secretary

## WRIGHTSTOWN TOWNSHIP HISTORICAL COMMISSION

TREASURER'S REPORT — 3 APRIL 2025

Wrightstown Twp Historical Commission

April 2025

April 3, 2025

Supply Account Balance:	\$570.71
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New Supply Account Balance	\$570.71
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*storm ~~be~~ Doors**- 865.71*

Savings account:

Current Balance:	\$9,264.11
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Deposits: 0

Interest:

Ending balance:	\$9,264.11
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# DOYLESTOWN GLASS Co.

740 N. Easton Road  
Doylestown, PA 18902  
(215) 348-9001  
FAX (215) 348-7317  
#PA36485

ATTACHMENT B  
WRIGHTSTOWN TOWNSHIP  
HISTORICAL COMMISSION  
TREASURER'S REPORT  
3 APRIL 2025

## INVOICE

Invoice # **119989**

2/11/2025

Terms - COD

CAP

Johnson Fine Furniture and Des  
872 Durham Rd.

Newtown, PA 18940

Phone (215) 588-3296  
Cell Phone (215) 801-4151  
Cell Phone 2 (215) 870-2013  
FAX

**Shop**

- Job Name  
- Purchase order  
- Promised date

2861

Quantity	W	H	Description	Price Each	Amount
6	42 1/2	x 25 3/4	- Storm insert		0.00
6	41 5/8	x 24 7/8	1/8" Clear tempered sqft.		0.00
			- Supply only		865.71

**APPROVED FOR PAYMENT**

ACCT: \_\_\_\_\_

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
WRIGHTSTOWN TOWNSHIP

PA  
3-14-2025  
CHK 3738

Notes:

No refunds or returns on any material cut to size or custom ordered. All products shall meet industry ASTM "Glazing Quality" standards. Scratches, seeds and other imperfections that are difficult to see from a distance of ten (10) feet or more are deemed acceptable defects. Glass dimensional tolerances are plus or minus one-half of the thickness of the glass. Doylestown Glass will not replace items that meet industry standards.

SERVICE CHARGE of 1.5% per month (18% per annum) charged on all past due accounts

SURCHARGE of 3.0% will be added to all Credit Card payments

Directions  
call cell when done

Received By: \_\_\_\_\_

Hours: M-F 7:30-5:00

We are not responsible for any material left over 30 days.

Subtotal	865.71
Sales Tax	Exempt
Total Payments	0.00
Balance Due	865.71
Method of Payment -	
Customer received -	

The items listed for sale on this invoice are not an approved safety glazing material unless specifically marked as such, and are sold with the understanding that they will not be installed in a "Hazardous Location" as defined by the Safety Glazing Material Act, ANSI Z97.1-1971 and the Consumer Product Safety Commission's CPSC 16 CFR Part 1601. A "Hazardous Location" includes but is not limited to: doors whether or not used, fixed panels next to doors, or panels near walking surfaces which may be mistaken as a means of ingress or egress. You hereby agree to comply with the aforementioned terms.

2/11/2025

Johnson Fine Furniture and Desi

2/11/2025

Invoice # **119989**

To:

## DON'T FORGET TO ATTACH RECEIPTS



**Installation of New Wood Shingle Roof on  
Octagonal Schoolhouse-1996**

**Shortly after obtaining ownership of the Octagonal Schoolhouse ,  
Wrightstown Township Supervisors began planning the restoration.**

**A 'Scope of Work Outline and Material Specification' was provided on April  
6, 1996 by the Wrightstown Township Historical Commission.  
These specifications were reviewed by the Pennsylvania Historic and Museum  
Commission and approved August 19, 1996.**

**The contract for restoration was awarded to Johnson Fine Furniture &  
Design Ltd. with work beginning in October of 1996.**

**The existing roof materials were removed & disposed of. Evidence of old wood  
shingles confirmed the replacement usage of Western Red Cedar wood  
shingles. The Hemlock rafters were studied and determined to be in perfect  
condition. New Spruce wood purlins were attached to the rafters upon which  
the new wood shingles were secured. At each ridge line shingles were capped  
with overlapping weave pattern. Tarping was provided to protect the  
structure through the entire process.**

**Work was completed in December 1996.**

**Submitted by,**

  
**Mary Lee Johnson  
Johnson Fine Furniture & Design Ltd.**





