

# WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

## WORK SESSION March 24, 2025

The Wrightstown Township Board of Supervisors met on Monday, March 24, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 PM. Present were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Township Manager Stacy Crandell. All motions were approved by unanimous vote unless otherwise indicated.

### APPROVAL OF MINUTES

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the minutes of March 10, 2025, with edits, were approved.

### APPROVAL OF BILLS

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following payments and interfund transfers of March 17, 2025, were approved.

General Fund bills	\$126,589.90
Cable Access Fund bills	5703.11
MR Sewer Fund bills	839.74
JCE Sewer Fund bills	236.89
TOTAL	\$133,369.64
Escrow Bills List	\$18,555.60
Transfer – General Fund to Payroll (3/12/25)	\$20,000.00

### BUSINESS

- A. Appointment of Sewer Engineer.** Manager Crandell reported that the Township received proposals from four engineering firms who provided competent proposals to oversee operation of the two Township owned sewage plants. The Board had previously interviewed each firm to find them qualified. On a motion by Vice Chair Magne, and seconded by Treasurer Lloyd, the firm of CKS Engineers was appointed as the Township Sewer Engineer.
- B. Discussion of 2026 Meeting Schedule.** Manager Crandell led a detailed discussion of the 2026 meeting schedule, including the potential to reduce the number of meetings per month to two. A final decision on advertising the meeting schedule will be made at the end of the year.

### SOLICITOR'S REPORT

#### A. Review of Proposed Jointure Ordinances.

- 1. Billboard Ordinance.** Solicitor Kushto gave an overview of the billboard ordinance, including height measurement and parcel number in CR2 zoning district information. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, authorization to advertise the ordinance was approved.

2. **Wireless Communications Facility Ordinance.** Solicitor Kushto presented minor changes to the ordinance, as well as decisions to be made on several provisions. The Board recommended that the towers be permitted by conditional use rather than by special exception, that a removal bond be established by the Township Engineer at the time of dismantling the tower, and while day to day reporting would be to the Zoning Officer, in case of a critical situation the Manager would be notified. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, authorization to advertise was approved, provided Engineer VanHise finds no conflict in setbacks on the allowed parcels.
3. **Electric Vehicle Charging Stations Ordinance.** Solicitor Kushto discussed changes from the previous version. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, authorization to advertise was approved.
4. **Zoning Hearing Board Ordinance.** Solicitor Kushto presented an amendment to correct current language in the ordinance that conforms to the PA Municipalities Planning Code, primarily with respect to the timeline for advertising hearings of the Zoning Hearing Board. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, authorization to advertise the ordinance was approved.

**B. Review of BCPC Proposal for Updating the Joint Zoning Ordinance.**

Solicitor Kushto presented proposals from the Bucks County Planning Commission to update portions of the Joint Zoning Ordinance. Three options were proposed with price ranges from \$2500 to \$7580, the cost to be split by the three Jointure Municipalities. The Board agreed to accept any of the options chosen by the other Jointure members.

**ENGINEER'S REPORT**

Engineer VanHise reported that the Road Program bid documents for repair and maintenance had been prepared and uploaded to PennBid. The bids were advertised on March 20 and will be advertised again on March 25. The repair contract bids will be opened April 9, with an estimated award date of April 14. The maintenance contract bids will be opened on April 29 and awarded on May 12. There was also a discussion as to when to schedule a road inspection, preferably in early April prior to bid openings.

**ADJOURNMENT**

The meeting was adjourned at 6:03 PM on a motion by Treasurer Lloyd and seconded by Vice Chair Magne.

Respectfully submitted,

Stacy Crandell, Township Manager