

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING FEBRUARY 3, 2025**

The Wrightstown Township Board of Supervisors met on Monday, February 3, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 PM. Present were Vice Chair Jane B. Magne, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Township Manager Stacy Crandell. Treasurer Robert Lloyd was absent.

ANNOUNCEMENTS:

- Chair Pogonowski announced that an executive session was held on January 21 to discuss personnel and real estate.
- Vice Chair Magne announced that the Village Library is inviting students in grades 1 through 5 to participate in the Lego Club. It will be held from 4:00 – 5:00 PM on February 12, 19 and 26.
- The third annual family camp-out will be held at the Library on Friday, March 7 from 6:00 – 7:30 PM. Families planning to attend must sign up in advance.
- Krafting Konnections will continue at the library on the first and third Thursday of the month from 12:00 – 2:00 PM.
- Adult Exercise Group continues on Tuesdays and Thursdays from 9:00 – 10:00 AM and Chair Yoga is held on Fridays from 9:00 – 10:00 AM.
- On Sunday, February 16 from 2:00 – 3:00 PM “The Life & Legacy of Harriet Tubman” will be presented.

PUBLIC COMMENT:

There was none.

SOLICITOR’S REPORT:

- 1. Sewer Lateral Inspection, Ordinance #343.**
- 2. Supervisor Compensation, Ordinance #344.**
- 3. Dissolution of the Sewage Facilities Board, Ordinance #345.**

After discussion of the above proposed ordinances, the Board authorized Solicitor Kushto to advertise all for adoption at the first meeting in March on a motion by Vice Chair Magne and a second by Chair Pogonowski

- 4. Approval of Tax Collector Compensation, Resolution 2025-09.** After discussion of the provisions of the Resolution, a motion was made by Vice-Chair Magne, and seconded by Chair Pogonowski, to approve Resolution 2025-09 setting the Tax Collector Compensation.

ENGINEER’S REPORT:

Engineer VanHise reported that the grant for the Anchor Run stream bank restoration plan was denied due to the considerable number of eligible applications submitted. She will meet with the coordinators in Harrisburg to help determine how the application can be made stronger for the next grant submission. Chair Pogonowski commented that this is a State mandated project for the MS4 program, and if the Township does not secure a way to fund this project, there could be a need for a 3-mil tax increase.

DEPARTMENT REPORTS:

- 1. Newtown Police.** Chief Hearn presented the December 2024 report, along with the year-end report for 2024. He reported that there were 621 calls for service and 5 arrests in December. There were 26 traffic crashes with one fatality on Swamp Road, 27 traffic citations and 13 warnings. Chief Hearn cautioned residents to drive carefully and to slow down in inclement weather. The Chief reported that there was a 29% increase in calls for service in 2024. He said this was due to proactive patrolling and additional radio calls for service which has kept the Township well serviced and well protected.
- 2. Lingohocken Fire Company.** Chief Tecker gave the activity report for December. There were 25 calls for service, 431 man-hours for responses, 72 man-hours for training and 189 man-hours for work details, for a total of 692 man-hours of service to the community. During 2024 there were 67 calls in Wrightstown, with a total of 2,451 hours of service to the community. The Fire Company increased by 4 new members in 2024, bringing the total to 35 active members. There was a significant brush fire season in 2024 and that is expected to be repeated during the spring of 2025 due to lack of rain. The Fire Prevention event in October was successful with an estimated 400-500 attendees at the open house at the station.
- 3. Central Bucks EMS.** Chair Pogonowski reviewed the report for December. For 2024, there were a total of 180 calls for service in the Township. There were 164 responses from the Wycombe substation and 16 responses from Central Bucks's other stations.
- 4. Code/Building.** Chair Pogonowski reviewed the December report. There were 32 zoning and building inspections (3 failed), one resale inspection, one notice of violation, 16 signs removed, 9 fire inspections and a total of \$5,723.80 in permit fees collected. There was also a year-end report for 2024 which included 314 building inspections, 25 residential resale inspections, 30 notices of violations, 17 complaints, 25 meetings with residents or contractors, 63 sign removals and 124 commercial fire inspections. A total of \$187,503 in permit fees were collected. Chair Pogonowski commented that he was pleased to see that the Township had picked up the pace on commercial fire inspections in 2024.
- 5. Boards and Commissions.** There were no reports.

APPROVAL OF MINUTES:

On a motion by Chair Pogonowski and seconded by Vice Chair Magne, the minutes of January 13, 2025, with edits, were approved.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the attached January 27, 2025, bills list, escrow bills list, and interfund transfers were approved. On motion by Vice Chair Magne, seconded by Chair Pogonowski, the bills list and interfund transfers dated February 3, 2025, was also approved. See attached.

NEW BUSINESS:

- 1. Waiver Request for Increase in Impervious Surface at 136 Jane Chapman Drive West.** The property owners Bandaru and Bhatia requested a waiver to exceed the 12,000 square foot limit on the approved subdivision plans by 982 square feet for a pool and pool house which had already been built without a proper permit. They proposed a trench stormwater system to retain additional stormwater. There was much discussion of

the additional impervious surface and the upkeep of the stormwater system. On a motion by Chair Pogonowski, and seconded by Vice Chair Magne, with the condition of insuring sufficient escrow funds to cover legal and engineering costs, the waiver was approved.

- 2. Traffic Signal Repairs and Maintenance.** Manager Crandell discussed the need and cost of repairs and maintenance for the two traffic signals on Route 413. Funds had been budgeted in Fund 35. On a motion by Chair Pogonowski, and seconded by Vice Chair Magne, the repairs were approved.

- 3. Consider Approval of IT Contract.** Manager Crandell asked for approval to switch from HTP to Premier Technology to service the technological needs of the office, based on cost and accessibility. On a motion by Vice Chair Magne, and seconded by Chair Pogonowski, a contract with Premier Technology was approved.

- 4. Consider Approval of Network Switch Replacement.** Manager Crandell presented details for a new network switch replacement for the video/audio equipment, which was approved by Chair Pogonowski and Vice Chair Magne.

- 5. Credit Card Application to TD Bank, Resolution 2025-10.** Manager Crandell asked for approval to submit a credit card application to TD Bank which would not be tied personally to the financials of the manager as is the current credit card. On a motion by Vice Chair Magne, and seconded by Chair Pogonowski, the request was approved.

SUPERVISORS COMMENTS:

Chair Pogonowski stated that the codification of the general ordinances had been approved. Manager Crandell will electronically authorize General Code to move forward with the codification.

ADJOURNMENT:

On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the meeting was adjourned at 8:36 PM.

Respectfully submitted,

Stacy Crandell, Manager
Attachments: January 27, 2024, Bills List
February 3, 2024, Bills List

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

DATE January 27, 2025

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (12/29/24-01/11/25) Ck Date: 01/17/25	\$ 13,019.61
WIRE	IRS Tax Payment 01/17/25	\$ 4,305.83
WIRE	PA State Withholding Payment 01/17/25	\$ 532.77
40549-40573	Check Register General Fund (01)	\$ 31,341.23
WIRE	PECO Bills	\$ 724.89
	Total General Fund Bills Presented for Payment	<u>\$ 49,924.33</u>
AUTOMATIC	Buidling Loan Payment 02/01/25	\$ 2,422.00
AUTOMATIC	Buidling Loan Payment 02/01/26	\$ 10,833.00
	Buidling Loan Payment 02/01/27	\$ 10,833.00
	Buidling Loan Payment 02/01/28	\$ 10,833.00
	Buidling Loan Payment 02/01/29	\$ 10,833.00
1871-1875	Cable Access Fund (05)	\$ 1,539.21
	Total Cable Access Presented for Payment	<u>\$ 1,539.21</u>
206	Sewer Fund (08)	\$ 5,888.00
	Total MR Sewer Fund Bills Presented for Payment	<u>\$ 5,888.00</u>
1343-1344	Sewer Fund (09)	\$ 5,306.24
	Total JCE Sewer Fund Bills Presented for Payment	<u>\$ 5,306.24</u>
1330	Open Space Fund (10)	\$ 1,760.00
	Total OS Fund Bills Presented for Payment	<u>\$ 1,760.00</u>
	TOTAL ALL BILLS PRESENTED FOR APPROVAL	<u>\$ 77,672.78</u>
11069-11126	ESCROW CHECK REGISTER (ATTACHED)	<u>\$27,012.56</u>
	Total Escrow Bills Presented for Payment	<u>\$27,012.56</u>
	Transfers	
WIRE	General Fund 100.0546 to: Payroll 01/22/25	\$ 25,000.00
WIRE	JCE Sewer 7400 to: MR Sewer 8420 To Transfer Sewer payment deposited incorrectly	\$ 1,185.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

SUPERVISOR'S SIGNATURE DATE

SUPERVISOR'S SIGNATURE DATE

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

DATE February 3, 2025

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (01/12-01/25/2025) Ck Date 01/31/25	\$ 14,001.82
WIRE	IRS Tax Payment 01/31/25	\$ 5,180.70
WIRE	PA State Withholding Payment 01/31/25	\$ 591.67
40574-40591	Check Register General Fund (01)	\$ 94,663.45
WIRE	PECO Bills	\$ 4,918.79
	Total General Fund Bills Presented for Payment	\$ 119,356.43
AUTOMATIC	Buidling Loan Payment 02/01/25	\$ 2,422.00
AUTOMATIC	Highway Capital Reserve Loan 02/18/25	\$ 10,833.00
1876	Cable Access Fund (05)	\$ 121.96
	Total Cable Access Presented for Payment	\$ 121.96
207	Sewer Fund (08)	\$ 2,092.22
	Total MR Sewer Fund Bills Presented for Payment	\$ 2,092.22
1345	Sewer Fund (09)	\$ 1,083.66
	Total JCE Sewer Fund Bills Presented for Payment	\$ 1,083.66
	TOTAL ALL BILLS PRESENTED FOR APPROVAL	\$ 135,909.27
WIRE	Transfers General Fund 100.0546 to: Paryoll 01/30/25	\$ 15,000.00

APPROVED FOR PAYMENT

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