

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**WORK SESSION MEETING February 10, 2025**

The Wrightstown Township Board of Supervisors met on Monday, February 10, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 PM. Present were Vice Chair Jane B. Magne, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Township Manager Stacy Crandell. Treasurer Robert Lloyd was absent.

**1. ANNOUNCEMENTS:**

There were none.

**2. APPROVAL OF MINUTES:**

On a motion by Vice Chair Magne and seconded by Chair Pogonowski, the minutes of February 3, 2025, with edits by Chair Pogonowski and Vice Chair Magne, as corrected, were approved.

**3. BUSINESS:**

- A. Waiver Request for Increased Impervious Surface at 149 Jane Chapman Drive West.** The property owners requested a waiver to increase the impervious surface to 15,821 square feet where 12,000 square feet is allowed. They want to add an additional driveway, parking area, pool, pool house, sunroom, firepit area and decking. There was a discussion of stormwater management, including MS4 concerns. Chair Pogonowski commented that he would like to postpone a decision until stormwater issues and escrows were addressed. Vice Chair Magne encouraged reduction of the amount of impervious surface such as removal of the current driveway.
- B. Road Inspection.** Manager Crandell asked about the road inspection process. There was a discussion as to when to schedule a road tour.
- C. Development of a Master Road Maintenance Plan.** Engineer VanHise presented a previous road plan report developed by Pickering, Corts & Summerson in 2015. She suggested building on that report to make it current. Roadmaster James presented information on roads that may need maintenance. Chair Pogonowski discussed the budget funds that can be used for road maintenance.
- D. Authorization to Proceed with Bid Documents for 2025 Road Program.** Roadmaster James gave an update on the Cedar Lane project. Haines Paving will be working on the project once Public Works makes repairs. He asked about obtaining bids for repaving the Village Library parking lot, which is quite deteriorated. There was a discussion about sign replacement, as well as an inventory map of sign location and the type of sign. The question as to whether PennDOT or the Township was responsible for pavement markings at the intersection of Swamp Road and Worthington Mill Road was also discussed.

**4. SOLICITOR'S REPORT:**

There was no report.

**5. ENGINEER'S REPORT:**

Engineer VanHise reported on a conversation she had regarding the watershed protection program grant and was told to reach out to the financing authority. The grant application will be resubmitted before the May 31 deadline.

**6. ADJOURNMENT:**

The meeting was adjourned at 6:19 PM on a motion by Chair Pogonowski and seconded by Vice Chair Magne.

Respectfully submitted,

Stacy Crandell,  
Township Manager