

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING DECEMBER 19, 2022**

The Wrightstown Township Board of Supervisors met on Monday, December 19, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland. Treasurer Robert S. Lloyd was absent.

**APPROVAL OF MINUTES:**

There were none.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following December 5, 2022 payments were approved unanimously:

General Fund bills	\$116,277.95
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	837.56
Special Projects Fund bill	3,971.16
Matthews Ridge Sewer Fund bills	1,091.69
Open Space Bond Fund bill	87.50
<b>TOTAL</b>	<b>\$152,698.86</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (12/05/22)	\$20,000.00
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On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following December 19, 2022 payments were approved unanimously:

General Fund bills	\$52,926.31
Special Reserve Fund bill	1,692.41
Cable Access Fund bills	464.82
Matthews Ridge Sewer Fund bill	417.38
Jane Chapman East Sewer Fund bill	43.55
Open Space Bond Fund bills	820.80
<b>TOTAL</b>	<b>\$56,365.27</b>

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the December 19, 2022 Escrow bills list for \$27,830.11 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following transfer was approved unanimously.

General Fund to Payroll Fund (12/14/22)

\$25,000.00

**ANNOUNCEMENTS:**

- A. Vice Chair Magne announced that the Village Library will be hosting the following programs. Registration for the programs is available online at [www.calendarbuckslib.org](http://www.calendarbuckslib.org). A special New Year's Eve musical performance by Miss Lolly for children 2-5 years of age will be held on Wednesday, December 28 from 10:00 to 11:00 A.M.
- B. The Village Library has mailed out their Fund Drive letters and would appreciate the generosity of residents to help support the Library.
- C. There were no changes to the agenda.

**PUBLIC COMMENT:**

There was none.

**POLICE REPORT:**

Chief Hearn presented the November police report. There were 399 calls for service, 78 traffic citations and 20 traffic accidents. He cautioned residents to be aware of migrating deer and to slow down to avoid a collision. He also warned residents to drop outgoing mail off inside a post office instead of leaving it in an outdoor postal drop box or a residential mailbox. He reported that there has been an increase in thefts from postal drop boxes.

**SOLICITOR'S REPORT:**

- A. **Stormwater Ordinance #325.** Solicitor Kushto reviewed the stormwater ordinance that would amend the Township's codified stormwater ordinance. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, Ordinance #325 was approved.
- B. **Lighting Ordinance #326.** Solicitor Kushto reviewed the lighting ordinance that would amend the Township's outdoor lighting code. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, Ordinance #326 was approved.
- C. **Fireworks Ordinance #327.** Solicitor Kushto reviewed the fireworks ordinance that would amend the Township's code and amend some provisions the State law. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, Ordinance #327 was approved.
- D. Solicitor Kushto also announced that she received notification that the Liquor Control Board approved the petition for the Township amplified sound ordinance to take precedence over the Liquor Control Board's guidelines for licensed establishments. The exemption applies to any licensed establishments in the Township for 1 year. The Township can petition again after a year and if the extension is granted, it will be valid for 3 years.

**ENGINEER'S REPORT:**

The Board accepted the Engineer's report for November. Engineer VanHise reported that the road program has been completed and the annual MS4 report has been submitted to DEP.

**SUPERVISORS' COMMENTS:**

There were none.

**DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** Chair Pogonowski reviewed the November report. There were 20 permits issued, 16 inspections and a total of \$31,518.00 in fees collected, of which \$11,415.50 was escrows.
- B. Public Works Department.** The Board received the November report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the November report. There were 19 calls for service, 217 man-hours for responses, 159.50 man-hours for training and 17 man-hours for work detail, for a total of 394 man-hours of service to the community.
- D. Boards and Commissions.**
  - Planning Commission.** Vice Chair Magne said that the Planning Commission has been reviewing the use and misuse of brake retarders on trucks.

**MANAGER'S REPORT:**

**PA Department of Auditors General Notice.** Manager Mulholland said that she received notice from the Pennsylvania Auditors General office stating the Township's Distress Score is zero. A Distress Score of zero means the funded ratio of all the municipality's pension plans combined must be at least 90%. Wrightstown Township is currently at 183%.

**REORGANIZATION MEETING JANUARY 03, 2023:**

- A. Appointment of Temporary Chair.** On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the Board voted to appoint Chester Pogonowski as Temporary Chairman for the reorganization meeting on January 3.
- B. Appointment of Temporary Secretary.** On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board voted to appoint Manager Mulholland as Temporary Secretary.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was none.

**ADJOURNMENT:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, both voted to adjourn. The meeting was adjourned at 8:08 P.M.

Respectfully submitted,

Stacey Mulholland, Manager