

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGUALR MEETING DECEMBER 2, 2024**

The Wrightstown Township Board of Supervisors met on Monday, December 2, 2024, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 PM. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Interim Township Manager Gregg Schuster.

**ANNOUNCEMENTS:**

Chair Pogonowski announced that executive sessions were held at 5:00 PM on November 20, 2024, for personnel discussions.

**PUBLIC COMMENT:**

There was none.

**SOLICITOR'S REPORT:**

**Termination of the Police Pension Plan. Ordinance 2024-342:**

Solicitor Kushto gave an overview of the proposed ordinance that would terminate the overfunded police pension plan. The Township would provide for the last retiree and survivor(s) by purchasing annuities for their full benefits at the current rate they are receiving. The annuities will be purchased through Northwestern Mutal. If anything happens to those two annuities, the township will continue to pay those two families at the current rate they are receiving.

We need to prepare an ordinance to terminate the pension plan. This ordinance was reviewed PMRS and properly advertised.

**QUESTIONS FROM CHAIR POGONOWSKI:**

Chair Pogonowski asked about the formatting of the ordinance. Solicitor Kushto explains the format does not include a blank section and PRMS will sign the ordinance to show they approve.

Chair Pogonowski asked if the annuity amounts are confidential. Solicitor Kushto replies that the information will be public record since any expenditure from the township is public record under The Right to Know Law. The annuity amounts will have to be disclosed, but Solicitor Kushto will not announce the amount being spent on each family per month.

**MOTION BY CHAIR POGONOWSKI TO APPROVE ORDINANCE 2024-342:**

Unanimously approved

**CHAIR POGONOWSKI ASKS THE AUDIENCE FOR QUESTIONS/COMMENTS:**

There was none.

**BOARD APPROVAL OF THE PURCHASE OF TWO ANNUITIES:**

Motion by Vice Chair Magne to approve. Motion unanimously approved.

The purchase will include two separate annuities from Northwestern Mutual totaling \$54,944.62.

The money will come out of the general fund until the pension money is reimbursed. Once the Township receives the pension reimbursement, the general fund will be replenished.

Since these funds need to be guaranteed by The Township, Solicitor Kushto recommends for the township to place the amount of these funds in a separate account incase something happens and the township has to step in.

Chair Pogonowski responds that The Township will keep these funds in a PLIGIT account since that will accumulate the most interest. The interest will be split between the two accounts.

Solicitor Kushto will send a letter to the beneficiaries, on behalf of the township, to let them know they will now receive a check from Northwestern Mutual instead of PMRS.

**ENGINEER'S REPORT:**

Engineer VanHise had nothing to report.

**SUPERVISORS' COMMENTS:**

**Chair Pogonowski asks Solicitor Kushto to investigate the new PA state legislation allowing increased compensation for supervisors that would take place after re-election.**

**Chair Pogonowski asks Vice Chair Magne and Treasurer Lloyd if they agree to gather paperwork and set it in motion. All three supervisors unanimously agreed.**

**INTERIM MANAGER'S REPORT:**

**Interim Manager Schuster asks for approval of a full-time position for Administrative Assistant/Escrow Coordinator for a current part-time employee. Terms of employment briefly discussed, including hybrid schedule of 15 hours per week out of the office, will receive no health benefits, but all other benefits for full time employee as listed in the personnel policy.**

**MOTION BY CHAIR POGONOWSKI TO APPROVE FULL-TIME ADMINISTRATIVE ASSISTANT/ESCROW COORDINATOR POSITION:**

Unanimously approved

**APPROVAL OF BILLS:**

**Bills List Dated December 2, 2024.** On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached December 2 bills lists and interfund transfers, were approved unanimously. See attached.

**APPROVAL OF MINUTES:**

**Board of Supervisors Work Session Meeting, November 18, 2024.** On a motion by Chair Pogonowski and seconded by Treasurer Lloyd, the Board of Supervisors minutes of November 18, with edits, were approved unanimously.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

Chair Pogonowski announced that the BOS has extended an offer of employment, as Township Manager, to Stacy Crandall. Chair Pogonowski presented employment terms including salary, vehicle expense, all full-time benefits and payment of fees to all professional organizations for managers. There is a severance package of twelve weeks' pay if the board or another board decides to release the manager without cause. There are two conditions of employment which include Ms. Crandall sign the offer and the background check approved at the November 18<sup>th</sup>, 2024, meeting is satisfactory. Ms. Crandall has signed the offer letter, and the BOS is awaiting the results of the background check.

**MOTION BY CHAIR POGONOWSKI TO APPROVE THE CONDITIONAL OFFER TO NEW TOWNSHIP MANAGER, STACY CRANDALL:**

Unanimously approved

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

Chair Pogonowski announces the board will meet for an executive session, after The BOS meeting adjourns, to discuss personnel.

**NEXT MEETING:**

Monday, December 9, 2024

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 7:51 PM.

Respectfully submitted,

Gregg Schuster, Interim Manager

Attachments: December 2, 2024, Bills List