

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF OCTOBER 23, 2023**

The Wrightstown Township Board of Supervisors Work Session was called to order on October 23, 2023 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Township Manager Stacey Mulholland, Township Solicitor Vicki Kushto and Township Engineer Cindy VanHise. Also attending was Finance Director Kim Kleinguenther.

Call to Order 5:05 PM

1. BUSINESS

There was none scheduled

2. SOLICITOR'S REPORT

No Report.

3. ENGINEER'S REPORT

No Report.

4. SUPERVISORS' COMMENTS

Vice-Chair Magne thanks a list of individuals and business who provided finance and logistical support for the October Harvest Festival. She also thanked members of the Park and Recreation Board for organizing the event and to the residents who attended.

5. MANAGER'S REPORT

A. Five Points Intersection. Manager Mulholland reported that the Township previously received a request from a resident to make traffic improvements to the intersection. Manager Mulholland reported that she has received a response from PennDOT through Senator Farry's office. PennDOT indicated that the intersect was recently included in a safety study. At the current time, this intersection is very low on the priority list. Chair Pogonowski thinks that if the Township wants to see improvements, it will need to get our traffic engineer involved. Additionally, there may be a need to study the timing of the traffic light which has not been retimed since the building of the CVS. The Manager was asked to continue following up on leads with PennDOT.

B. 2024 Budget. Manager Mulholland recognized Ms. Kleinguenther to has been assisting pulling together information for the budget. The Board reviewed special funds 8 and 9 for Matthews Ridge and Jane Chapman Sewer Plants. The cost of filters is driving up operating costs as the filters are no longer available. Inflation rate is driving up costs. The Board also discussed combining rates as an example to flatten rates to provide equivalent levels of service.

The Board discussed fire protection costs. The Board reviewed the bid from company that was low bidder. The bid was actually the PA State contract bid which is the lowest possible bid the fire company could get. Given that Pierce is the low bidder statewide, it is unlikely another company would try to bid against Pierce.

There was discussion about reallocating the 0.5 mil from open space to 0.4 mil toward the purchase of a new truck for public works and 0.1 mils for open space maintenance.

The Board discussed eliminating the 0.15% EIT open space allocation because the open space loan was paid off.

The Manager reviewed Special Fund 6 which is being used to manage the ARPA funding.

The Board reviewed various line items in the General Fund.

The Manager was asked to continue to put together the budget, tracking income and expenses and adding the additional millage for discussion purposes.

EXECUTIVE SESSION

None required.

ADJOURNMENT

On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, all voted to adjourn. The meeting was adjourned at 7:31 P.M.

Respectfully Submitted,

Stacey Mulholland,
Township Manager