

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF SEPTEMBER 27,2021.**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on September 27, 2021 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne (by Zoom video), Treasurer Robert Lloyd, Township Solicitor Vicki Kushto and Township Manager Joseph F. Pantano.

BUSINESS

- A. Bucks County Tour of Honor.** The Bucks County Tour of Honor program offers veterans trips to Washington DC, visiting memorial sites honoring veterans. This year the tour is honoring World War II, Korean and Vietnam War veterans. The Bucks County Tour of Honor Board is requesting contributions by placing an ad in the Bucks County Tour of Honor program directory. Wrightstown has supported this program in the past by placing a 1/2-page ad in the program (\$1,000). Chair Pogonowski made a motion to make a contribution of \$1,000 by placing a 1/2-page ad in the upcoming program directory. The motion was seconded by Treasurer Lloyd and was approved unanimously.
- B. Agenda of October 4, 2021.** The agenda was reviewed and discussed.

SOLICITOR'S REPORT

There was none.

SUPERVISORS' COMMENTS

There were none.

MANAGER'S REPORT

- A. 2022 Pension Minimum Municipal Obligation,(MMO).** The Township pension program requires a calculation to determine the pension contribution for the following year (MMO). This amount must be included in the Township budget. The Township has two plans, one for the non-uniform employees and one for the police. The police plan does not require any contribution since there are no active employees. The non-uniform MMO for 2022 is \$13,176.00. There is no action required by the Board at this time, but the MMO will be included in the 2022 budget.
- B. Household Hazardous Waste Program.** Bucks County runs a Household Hazardous Waste Program for residents of participating municipalities. The County is asking for a

four-year commitment from municipalities that participate. The contributions are based on the municipal population. The contributions for Wrightstown would be \$502.04 for 2022, \$526.83 for 2023, \$619.80 for 2024 and \$619.80 for 2025. This equates to an average of \$0.183 per person. The Township has participated in the program for many years. Chair Pogonowski commented that he used the program to dispose of waste in the past and found it very useful and well organized. He believes this is a good service for the residents. The issue will be on the October 4 Board of Supervisors meeting agenda for consideration.

- C. Zoning Hearing Board Application.** The Township received an application for a zoning variance for 206 Wrenwood Way. Manager Pantano presented the schedule for the hearings. The application is scheduled for the Planning Commission review on October 14 and the Board of Supervisors meeting on October 25. The Zoning Hearing Board hearing will be in November. Vice Chair Magne asked about the impervious surface information. The applicant had been asked to supply that information, but felt it was not necessary.
- D. JMZO Ordinance.** The JMZO ordinance relating to a zoning change and definition changes in the CM district is scheduled for adoption by the **Board** on November 15.

EXECUTIVE SESSION

There was an executive session held to discuss personnel issues.

ADJOURNMENT

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 6:15 PM.

Respectfully Submitted,

Joseph F. Pantano
Township Manager