

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF FEBRUARY 25, 2019**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on February 25, 2019 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Township Solicitor Vicki Kushto and Township Manager Joseph F. Pantano.

BUSINESS

A. Approval of Bills.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following February 18, 2019 payments were approved unanimously:

General Fund bills	\$33,795.74
Cable Access Fund bills	720.53
Sewer Fund (JCE) bill	7,716.10
Open Space Bond Fund bill	132.74
Total	\$42,365.11

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, escrow bills dated February 18, 2019 in the amount of \$219,600.75 were approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$15,000 from the General Fund to the Payroll Account was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$1,970.00 from the General Fund to the Matthews Ridge Sewer Fund was approved unanimously.

B. Stop Sign at Ranch Road and Williams Avenue. Chair Pogonowski received a request from a resident to have a stop sign installed at the intersection of Ranch Road and Williams Avenue. Chair Pogonowski asked that the Township Engineer investigate the installation request.

C. S&D Ventures Temporary Certificate of Occupancy. The Board of Supervisors received a request from S&D Ventures to allow a temporary certificate of occupancy to be issued to occupy the building prior to the completion of the landscape buffering. The main concern of the Board was the lighting, as well as car lights shining onto neighboring properties without the landscape buffering. Chair Pogonowski suggested the neighbors be contacted to see if

they agreed to allow the use prior to installation of the buffering.

- D. Agenda for March 04, 2019.** The agenda for March 04 was reviewed and discussed.

SOLICITOR'S REPORT

- A. Open Space Parcel Ownership.** Solicitor Kushto reported that she had checked into the issue of open space tax parcels not being recorded in the Township's name. She is working with the County Board of Assessments to rectify the issue.
- B. Open Space Acquisition.** Solicitor Kushto reported that Solicitor Clemons will be meeting with a property owner to discuss acquisition of additional open space in the Township.

SUPERVISORS' COMMENTS

There were none.

MANAGER'S REPORT

Letter of Credit Release for S&D Ventures. S&D Ventures has submitted a request for release #3 from their letter of credit. The Township Engineer has reviewed the request and approved the release of \$119,368.51. Treasurer Lloyd made a motion to approve the letter of credit release for S&D Ventures in the amount of \$119,368.51. The motion was seconded by Vice Chair Magne and approved unanimously.

EXECUTIVE SESSION

There was an executive session following the meeting to discuss personnel issues.

ADJOURNMENT

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 5:15 PM.

Respectfully Submitted,

Joseph F. Pantano
Township Manager