

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
MINUTES OF WORK SESSION OF OCTOBER 28, 2019**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on October 28, 2019 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, and Township Manager Joseph F. Pantano. Treasurer Robert Lloyd was absent.

**BUSINESS**

- A. **Request for 5K Run.** Robert Matthews was present to discuss his request to hold a 5K footrace in the Township. The race is being sponsored by the Wycombe Publick House. It is proposed for Saturday, March 7, 2020. The race would start and finish near the Wycombe Publick House. Parking would be at the Publick House and the FOP grounds. The course would start at the Publick House proceed down Mill Creek Road to Township Line Road, into Walton and Woodside Roads, onto Park Avenue, to Cherry Street, to Washington Avenue and then to Mill Creek Road. The runners would then repeat the course. The course includes Walton and Woodside Roads which are not Township roads. The property owners on these streets would need to give permission to use them. Additionally, permission from PennDOT to utilize the State roads would be needed. The race would last approximately one hour depending on the number of walkers participating. The Board stated that enough notice to the affected homeowners would be required. Mr. Matthews said he would provide door hangers to all residents posting this information. The Board indicated they would most likely approve the run, but Mr. Matthews would have to return when specific details have been established and proper permission has been given by the State and property owners on Walton and Woodside Roads.
- B. **Agenda of November 4, 2019.** The agenda for November 4 was reviewed and discussed. There were no agenda items at this time so the meeting will be canceled if nothing arises.

**ANNOUNCEMENTS**

There were none.

**SOLICITOR'S REPORT**

There was none.

**SUPERVISORS' COMMENTS**

There were none.

**MANAGER'S REPORT**

**Presentation of 2020 Preliminary General Fund Budget.** Manager Pantano presented the preliminary 2020 General Fund Budget. Projections for 2020 revenue and expenditures, including an anticipated fund balance carry-over from 2019 of \$357,452 show a net revenue for 2020 of \$16,803. This includes \$75,000 to begin refunding the contingency account which had been drawn down to cover expenses in 2018. Discussion included the previous year's budget line item history of income and expenditures, projections for 2019 and the 2020 budget. The expenditures for 2019 were budgeted to be \$1,991,322. Expenditures for 2020 are projected to be \$2,031,026. This would be a \$39,704 increase or 1.9%. The major increases in expenses would be \$36,608 for police services and \$16,000 for a new mower and trailer for Public Works. Any other line item increases were offset by expense reductions. The next budget discussion is scheduled for the November 11 Work Session and will include a power point presentation covering the General Fund as well as all other special funds.

**EXECUTIVE SESSION**

There was an executive session to discuss open space acquisition negotiations.

**ADJOURNMENT**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, all voted to adjourn. The meeting was adjourned at 7:00 PM.

Respectfully Submitted,

---

Joseph F. Pantano  
Township Manager