

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
MINUTES OF WORK SESSION OF JULY 22, 2019**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on July 22, 2019 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Township Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Joseph F. Pantano. Treasurer Robert Lloyd was absent.

**BUSINESS**

**A. Approval of Bills.**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following July 15, 2019 payments were approved unanimously:

General Fund bills	\$43,320.21
Cable Access Fund bills	334.84
Sewer Fund (MR) bills	3,659.63
Sewer Fund (JCE) bills	5,018.07
Total	\$52,332.75

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, escrow bills dated July 15, 2019 in the amount of \$37,873.85 were approved unanimously.

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, a transfer of \$20,000 from the General Fund to the Payroll Account was approved unanimously.

- B. Zoning Hearing Board Application.** The Zoning Hearing Board application for Dino Lepore, 92 Thrush Lane, was reviewed. The applicant was not present. The applicant requested a variance from section 402.C (side yard setback) of the zoning code. The applicant had appeared before the Township Planning Commission on July 11. The Commission expressed concern over the impact the variance would have on the neighbors. Specifically, stormwater runoff and MS4 requirements. Engineer VanHise had reviewed the application and expressed the same concerns. In order to address the drainage issues a grading plan for the project would need to be completed. There was discussion by the Board on how to best address the concerns. Chair Pogonowski commented that the applicant would have to apply for a building permit if the relief was granted. The grading review and stormwater runoff issues would have to meet all Township ordinances and MS4 requirements. The Board directed the Solicitor to send a letter to the Zoning Hearing Board stating the Township

takes no position on the request. However, the variance should just be for the setback and the applicant would have to comply with all other Township requirements.

**C. Agenda.** The agenda for August 5 was presented.

**SOLICITOR'S REPORT**

There was none.

**SUPERVISORS' COMMENTS**

There were none.

**MANAGER'S REPORT**

- A. **2019 Road Program.** Manager Pantano discussed the revisions to the 2019 road paving program. Bids had been received on June 10 for road work on Mud Road and Brownsburg Road. One bid was received which was rejected by the Board since the bid was much higher than expected. The specifications were revised to reduce the stone size, eliminate some expected base repair which would not be needed as a result of the paving process used and to eliminate the PennDOT prequalification requirement. Chair Pogonowski made a motion to authorize advertisement of the revised contract. The motion was seconded by Vice Chair Magne and approved unanimously.
  
- B. **Zoning Hearing Board Application.** The Township received a Zoning Hearing Board application for Vince's Pizzeria and Tap Room located at 537 Durham Road. The applicant is requesting a variance to install a wall mounted sign on the building. The Pizzeria has an existing street sign for the business. The zoning code allows for one. The Board had several questions concerning the location of the sign and compliance with other building mounted sign requirements. Additional details will be provided to the Board of Supervisors before a recommendation to the Zoning Hearing Board is made.
  
- C. **S&D Ventures (Sterling Limousine) Line of Credit Release.** Manager Pantano presented a request from S&D Ventures for a line of credit escrow release. The request was for \$77,479.50. CKS Engineers approved \$57,479.50. The difference included payment for the lighting. There are still issues with the intensity of the lights and the shielding to prevent light spillage into the street. Engineer VanHise is working with S&D to address the issue. Chair Pogonowski made a motion to approve the letter of credit escrow release in the amount of \$57,479.50. The

motion was seconded by Vice Chair Magne and approved unanimously.

**EXECUTIVE SESSION**

There was none.

**ADJOURNMENT**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, all voted to adjourn. The meeting was adjourned at 5:25 PM.

Respectfully Submitted,

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Joseph F. Pantano  
Township Manager