

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
MINUTES OF WORK SESSION OF OCTOBER 22, 2018**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on October 22, 2018 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Township Solicitor Terry Clemons and Interim Township Manager Ted Middleman.

**BUSINESS**

- A. McCarthy, 167 Wrenwood Way, ZHB Application.** The Board reviewed plans for an addition to a home at 167 Wrenwood Way which would require a variance. The owner stated that the property had 20.1% impervious coverage at the time of purchase. The owner would remove an existing shed and concrete pool apron which would offset some of the increase in the new impervious surface, bringing the proposed total impervious to 20.8%. Hearing no objections, Chair Pogonowski requested that Solicitor Clemons send a letter to the Zoning Hearing Board Solicitor stating the Board of Supervisors had no objections to the application.
- B. RFP for Township Engineer.** The Board reviewed a draft of a Request for Proposal for a new Township Engineer. Solicitor Clemons recommended that the Board advertise the position for Township Engineer and state that copies of the RFP are available. Chair Pogonowski said that the submission deadline would be Friday, November 9.
- C. New Website Update.** Interim Township Manager Middleman asked the Board if they had an opportunity to review the new website layout. The Board stated they did not review the site, but will review it after the meeting. Chair Pogonowski did comment that he was pleased that there will be fillable forms on the new website. Mr. Middleman also requested the Board's approval to add Constant Contact to the website. He said it will allow the residents to sign up and receive Township general and emergency notifications. Chair Pogonowski asked him to obtain the final price for the Constant Contact service.
- D. Fireworks Ordinance.** Chair Pogonowski discussed the two changes to the proposed Fireworks Ordinance. The first change would allow for temporary structures for the sale of fireworks. The second change was for regulating the use of

fireworks. Chair Pogonowski stated that the regulation of the use was a nuisance issue and not a zoning issue and that a separate ordinance could be created to address that issue. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board instructed Solicitor Clemons to notify the Jointure of its authorization to advertise the Fireworks Ordinance.

**E. Medical Marijuana Ordinance.** Chair Pogonowski reviewed the proposed Medical Marijuana Ordinance which would allow growing and sales in very specific areas of the Jointure. There are no locations in Wrightstown that would meet the requirements for a dispensary. The growing and processing facility would be permitted in the light industrial zoning district. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board instructed Solicitor Clemons to notify the Jointure of its authorization to advertise the Medical Marijuana Ordinance.

**F. Agenda for November 5, 2018.** The agenda for the November 5 meeting was reviewed.

#### **SOLICITOR'S REPORT**

There was none.

#### **SUPERVISORS' COMMENTS**

- A.** Chair Magne announced that the Harvest Festival was very successful and will be thanking the volunteers and donors at the next regular Board meeting. Chair Magne also added that the Veterans Memorial Ceremony will be held November 17 at 2:00 P.M. and will emphasize WWI since it is the 100<sup>th</sup> anniversary of the armistice.
- B.** Chair Pogonowski said he received an email from Senator Tomlinson's office giving preliminary approval from DECE of a \$50,000 grant to cover public works and capital improvements such as a generator and work at the Library. The formal application must be submitted now, but the grant would be included in next year's budget.

#### **MANAGER'S REPORT**

There was none.

#### **EXECUTIVE SESSION**

There was an executive session to discuss pending litigation following the meeting.

**ADJOURNMENT**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 5:46 PM.

Respectfully Submitted,

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Ted Middleman  
Interim Township Manager