

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
MINUTES OF WORK SESSION OF FEBRUARY 26, 2018**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on February 26, 2018 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Township Solicitor Terry Clemens, Township Engineer Mario Canales, Township Planner Judith Stern Goldstein and Township Manager Joseph F. Pantano.

**BUSINESS**

**A. Approval of Bills.**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following February 19, 2018 payments were approved unanimously:

General Fund bills	\$45,061.76
Cable Access Fund bills	1,706.24
Sewer Operating Fund (JCE) bills	541.02
Open Space Bond Fund bills	369.42
Total	\$47,678.44

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, escrow bills in the amount of \$19,120.72 were approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$16,000 from the General Fund to the Payroll Fund and a transfer of \$323.10 from the Building Sinking Fund to the Shade Tree Fund were approved unanimously.

**B. Land Development for 2236 Second Street Pike, Cairone Sports Complex.** Attorney Doug Maloney, applicant Steven Cairone and engineer Heath Dumack were present to discuss the land development application for 2236 Second Street Pike. Attorney Maloney discussed the review letters from the Township Engineer dated February 23 and the Township Planner dated February 22. He indicated the applicant will comply with the comments in the review letters and provide updated plans addressing all the issues. The applicant also submitted a request for three additional variances. He requested relief from the requirement to have a 30,000-gallon water supply for fire protection. The Board agreed with the request providing the buildings are sprinklered. The applicant agreed to that stipulation. There was also a

request to reduce the stormwater drainage piping size from 18-inch diameter to 8-inch diameter. The Township Engineer indicated a 12-inch diameter pipe would be sufficient. The applicant agreed to the 12-inch diameter pipe. The third variance requested was for relief from the requirement to perform an existing features plan showing significant features within 500 feet of the site. The Board agreed with this providing the existing features within the site would be included on the plan drawings. Tree replacement for trees that have been removed prior to plan approval was discussed. The applicant met with the Township Planner to establish a tree replacement plan. Although the parties came to an agreement as to the tree plantings the information was not shown on the plans submitted. The tree replacement schedule will be included on the revised plans. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Solicitor Clemons was authorized to prepare a plan approval resolution including all items discussed.

**C. Agenda for March 5, 2018.** The agenda for March 5 was reviewed and discussed.

**SOLICITOR'S REPORT**

There was none.

**SUPERVISORS' COMMENTS**

There were none.

**MANAGER'S REPORT**

- A. ARLE Traffic Light Grant.** The scope of work for the traffic light project has been approved by PennDOT. To proceed with the project, three new traffic light permits are required. A resolution authorizing the applications to PennDOT is needed. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, Resolution 2018-07 authorizing the application submittal was approved unanimously.
- B. Resolution Readopting Employee Deferred Compensation Plan.** The Board of Supervisors had previously established a deferred compensation plan available to Township employees. The Township matches the employee's contributions up to 1 percent of their wages. The proposed resolution authorizes the Township to match the employee's contributions up to 2 percent of their wages beginning January, 2018. The resolution will be on the March 5 Board of Supervisors meeting agenda.

**EXECUTIVE SESSION**

There was an executive session following the meeting to discuss personnel issues.

**ADJOURNMENT**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 6:05 PM.

Respectfully Submitted,

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Joseph F. Pantano  
Township Manager