

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
MINUTES OF WORK SESSION OF JANUARY 22, 2018**

The Wrightstown Township Board of Supervisors Work Session was called to order at 5:00 PM on January 22, 2018 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice Chair Jane B. Magne, Treasurer Robert Lloyd, Township Solicitor Terry Clemens and Township Manager Joseph F. Pantano.

**BUSINESS**

**A. Approval of Bills.**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 28, 2017 payments were approved unanimously:

General Fund bills	\$2,719.96
Special Reserve Fund bill	573.76
Sewer Operating Fund (JCE) bills	1,531.77
Total	\$4,825.49

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 29, 2017 payments were approved unanimously:

General Fund bills	\$12,730.67
Cable Access Fund bill	90.00
Sewer Operating Fund (JCE) bill	2,960.38
Open Space Bond Fund bills	228.64
Total	\$16,009.69

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following January 9, 2018 payments were approved unanimously:

General Fund bills	\$83,072.63
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Total	\$113,505.63

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$20,000 dated December 27, 2017 from the General Fund to the Payroll Fund was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$5,000 dated January 5, 2018 from the General Fund to the PLGIT Procurement Card was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$188,000.00 dated December 27, 2017 from the General Fund to the Contingency Fund was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following January 22, 2018 payments were approved unanimously:

General Fund bills	\$41,449.73
Highway Capital Reserve Fund payment	3,787.50
Cable Access Fund bills	821.53
Sewer Operating Fund (JCE) bills	3,843.42
Total	\$49,902.18

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, Escrow bills in the amount of \$30,880.83 dated January 22, 2018 were approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$20,000 dated January 11, 2018 from the General Fund to the Payroll Fund was approved unanimously.

- B. Agenda for February 5, 2018.** The agenda for February 5 was reviewed and discussed.

#### **SOLICITOR'S REPORT**

Solicitor Clemons discussed open space land acquisition and a draft ordinance for a Conservation Easement Overlay District. The Overlay Ordinance will be discussed at the next work session.

#### **SUPERVISORS' COMMENTS**

There were none.

#### **MANAGER'S REPORT**

- A. 2018 Road Paving Project.** The 2018 road project bid notice was advertised on January 1. Bids will be opened January 29 and award of bids is scheduled for February 5.
- B. Land Development.** A land development sketch plan for St. Marks Orthodox Church was submitted on January 8. The plan will be reviewed by the Planning Commission on February 8 and by the Board of Supervisors on February 12.

#### **EXECUTIVE SESSION**

There was an executive session following the meeting to discuss personnel issues.

**ADJOURNMENT**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 5:12 PM.

Respectfully Submitted,

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Joseph F. Pantano  
Township Manager