

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING OCTOBER 16, 2023**

The Wrightstown Township Board of Supervisors met on Monday, October 16, 2023 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:45 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland. Also present was Lieutenant Christian Joseph.

APPROVAL OF MINUTES:

There were no minutes to approve.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached October 2, 2023 bills list was approved including interfund transfers.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached October 16, 2023 bills list was approved including escrow payments and interfund transfers.

ANNOUNCEMENTS:

- A. Vice Chair Magne announced that the Village Library has a new program call "Fun with STEM 4H" for grades 1 to 6. It is an after-school program for STEM projects led by 4H interns sponsored by Penn State. Residents need to register for this program. First session is October 18 from 4-5 PM.
- B. On October, 23 from 7-8 PM there will be a program at the Library Community Center addressing "paranormal activity in Bucks County".
- C. The Library's fall book sale will be held on November 3,4,5 and 9.
- D. The Central Bucks EMS has started its annual subscription drive. Residents are asked to be generous when they receive their letters.
- E. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Lieutenant Joseph presented the September Police Report.

SOLICITOR'S REPORT:

- A. **JMZO Ordinance Parking Core Apartment Buildings.** Solicitor Kushto provided a draft copy of a letter to the Newtown Township and the Jointure regarding a private request for a new zoning use by Toll. The letter states that the Wrightstown Board agrees with comments by the Bucks County Planning Commission and that it does not recommend adoption. By motion of Treasurer Lloyd and second by Vice-Chair Magne, the Solicitor was authorized to forward this letter to the Jointure outlining why the proposed ordinance changes are ill advised.
- B. **Jointure Addendum #9.** Solicitor Kushto reviewed proposed changes to the Jointure Agreement. It was agreed to authorize the Solicitor to send the mark up copy back to the Jointure for review on motion by Treasurer Lloyd and second by Vice-Chair Magne.

ENGINEER'S REPORT:

- A. Monthly Report.** Township Engineer VanHise submitted her September report which was attached to the Boards meeting packet. She highlighted a few items in the report including sending the Township MS4 report to Pennsylvania Department of Environmental Protection.
- B. Octagonal School House Roof.** Engineer VanHise indicated that the Township had received five bids. The Engineer has met with the two lowest bidders. One of the bidders was not able to complete the roof as outlined in the bid spec. None were able to comply with manufacturers' warrantee requirements. On motion by Vice-Chair Magne and second by Treasurer Lloyd, all bids were rejected. On motion by Treasurer Lloyd and second by Vice-Chair Magne, the Board authorized the Engineer to move forward with rebidding the project at the earliest convenience for construction early 2024. Bidders must be members of the Cedar Shake and Shingle Bureau so that the manufacturer's warrantee can be extended to the Township.

SUPERVISORS' COMMENTS:

There were no comments.

DEPARTMENT REPORTS:

- A. Road Department.** The Chair accepted the September report as presented.
- B. Lingohocken Fire Company:** The Chair presented the Fire Company report for September.
- C. Central Bucks EMS.** Chair Pogonowski accepted the financial and run reports for August, summarizing the number of calls in the Township.

MANAGER'S REPORT:

- A. Reinzi Resubmission.** Manager Mulholland introduced the Reinzi Winery resubmission. Present for the applicant was attorneys Marc Kaplan and Rob Lewis. Mr. Kaplan indicated that the revised plan would get the project into compliance with respect to the zoning ordinance and to address issues raised by attorney Bill Benner representing adjoining property owners. He indicated that there were a few zoning questions concerning impervious surface calculations that need the input of the Zoning Officer and had made a formal request for an opinion. There were a number of adjoining property owners in the audience that were invited to ask questions and provide comment. Mr. Lewis indicated that a portion of the property is already planted with grape vines. He also reviewed the major changes to the plans notwithstanding that a second drive along the eastern edge of the property will not be used. Mr. Kaplan indicated the plans will be resubmitted after the Zoning Officer makes a determination. While Mr. Benner who represents the neighboring property owners, Chair Pogonowski invited the neighbors to ask questions. The Board did not take any action regarding this application.
- B. Fee Schedule Res. 2023-18.** The latest revisions to the Fee Schedule was presented to the Board. On motion by Treasurer Lloyd with second by Vice-Chair Magne, resolution was adopted approving the fee schedule. *[Editorial Comment: The resolution number was incorrectly used. The Fee Schedule should have been Resolution 2023-16. The Board authorized amending the resolution number only at their December 4, 2023 meeting.]*

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an Executive Session before this meeting to discuss a litigation issue.

ADJOURNMENT:

On a motion by Treasurer Lloyd Vice Chair Magne, seconded by Vice Chair Magne, both voted to adjourn. The meeting was adjourned at 8:47 P.M.

Respectfully submitted,

Stacey Mulholland, Manager

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

DATE October 2, 2023

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (09/10-09/23/2023) Ck Date: 09/29/23	\$ 13,910.61
WIRE	Payroll Quarterly (09/30/23)	\$ 1,406.25
WIRE	IRS Tax Payment 09/29/23	\$ 5,038.50
WIRE	IRS Tax Payment Qrtly	\$ 215.16
WIRE	PA State Withholding Payment 09/29/23	\$ 578.52
WIRE	PA State Withholding Payment Qrtly	\$ 43.17
WIRE	Wage Works (FSA) Sept 23	\$ 26.25
39446-39478	Check Register General Fund (01)	\$ 101,368.78
WIRE	PECO Bills	\$ 2,149.87
Total General Fund Bills Presented for Payment		\$ 124,737.11
AUTOMATIC	Buidling Loan Payment 10/01/22	\$ 2,422.00
AUTOMATIC	Highway Capital Reserve Loan 10/18/22	\$ 10,833.00
1767-1769	Cable Access Fund (05)	\$ 1,031.66
Total Cable Access Presented for Payment		\$ 1,031.66
152-153	Sewer Fund (08)	\$ 2,922.86
Total MR Sewer Fund Bills Presented for Payment		\$ 2,922.86
1277-1278	Sewer Fund (09)	\$ 7,826.04
Total JCE Sewer Fund Bills Presented for Payment		\$ 7,826.04
1315	Open Space Plan (10)	\$ 407.00
Total Open Space Fund Bills Presented for Payment		\$ 407.00
TOTAL ALL BILLS PRESENTED FOR APPROVAL		\$ 150,179.67
WIRE	Transfers General Fund 100.0546 to: Payroll 09/27/23	\$ 25,000.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

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SUPERVISOR'S SIGNATURE DATE

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SUPERVISOR'S SIGNATURE DATE

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

DATE October 16, 2023

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (09/24-10/07) Ck Date 10/13/23	\$ 14,330.82
WIRE	IRS Tax Payment 10/13/23	\$ 4,939.92
WIRE	PA State Withholding Payment 10/13/23	\$ 567.45
39479-39505	Check Register General Fund (01)	\$ 38,072.52
WIRE	Harris Credit Card (Sept 23)	\$ 349.99
WIRE	FNB Credit Card (Sept 23)	\$ 6,337.95
WIRE	PECO Bills	\$ 745.70
	Total General Fund Bills Presented for Payment	<u>\$ 65,344.35</u>
1770-1772	Cable Access Fund (05)	\$ 404.31
	Total Cable Access Presented for Payment	<u>\$ 404.31</u>
1143	Emergency Services Fund (50)	\$ 39,892.35
	Total EMS Presented for Payment	<u>\$ 39,892.35</u>
	TOTAL ALL BILLS PRESENTED FOR APPROVAL	<u>\$ 105,641.01</u>
10139-10176	ESCROW CHECK REGISTER (ATTACHED)	<u>\$31,932.35</u>
	Total Escrow Bills Presented for Payment	<u>\$31,932.35</u>
	Transfers	
WIRE	General Fund 100.0546 to: Payroll 10/11/23	\$ 25,000.00
WIRE	General Fund 100.0546 to: EMS Fund (50) -5923 To Transfer Relief Funds to EMS	\$ 39,892.35

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

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SUPERVISOR'S SIGNATURE DATE

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