

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AUGUST 21, 2023

The Wrightstown Township Board of Supervisors met on Monday, August 21, 2023 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:32 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer George DiPersio (representing Cindy VanHise) and Township Manager Stacey Mulholland. Also present were Chief John Hearn from Newtown Police Department.

APPROVAL OF MINUTES:

There were no minutes for approval.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached August 21, 2023 bills list was approved including escrow payments and interfund transfers.

ANNOUNCEMENTS:

- A. Vice Chair Magne announced that the Village Library will hold a special musical performance by Ms. Lolly during the preschool story time, Wednesday August 23 from 10 to 11
- B. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

SOLICITOR'S REPORT:

There was none.

ENGINEER'S REPORT:

- A. **Octagonal School House Roof.** Engineer DiPersio announced that the bids for the Octagonal School House Roof were advertised on July 26. Based on a bid addendum, the bid period was extended to August 18. The Township received a total of five bids for the project. Bids ranged from a low of \$43,636 to a high of \$99,000. A summary of the bids is attached. There was a discussion by the Board on the various bidders. Vice-Chair Magne informed the Board that there were bees in the roof and that it would be necessary to determine if these are protected honey bees or invasive bees. The Board authorized a subcommittee of the Engineer, Manager, Vice-Chair Magne and a member of the Historic Commission to meet with the two low bid contractors whose bids differed by \$12 and to come back to the Board with a recommendation. The cost of this project will be funded by ARPA funds which needs to be committed by 2024 and spent by 2026.

In attendance was the owner of Artensial Structures who was the high bidder. A number of pictures were shared with the Board of the type of work he has completed in other municipalities.

- B. **Octagonal School House Parking.** Engineer DiPersio discussed a washout in the front parking area along Second Street Pike. This erosion is currently 10-12 inches deep. The Engineer suggested that the parking area should be repaired by installation modified stone followed by compaction of the stone. There was a concern that the washout could become a regular occurrence. There was discussion about moving forward with a parking area in the rear of the

building with takes access from Swamp Rd. The Manager was authorized to develop costs for this parking area.

SUPERVISORS' COMMENTS:

There were no comments.

DEPARTMENT REPORTS:

- A. Code Department.** Chair Pogonowski presented the Code Report for July.
- B. Road Department.** The Chair accepted the July report as presented.
- C. Lingohocken Fire Company:** The Chair presented the Fire Company report for July
- D. Central Bucks EMS.** Chair Pogonowski accepted the financial and run reports for June, summarizing the number of calls in the Township.
- E. Newtown Police.** Chief Hearn reported that there were 333 calls for service. There were two arrests; one for theft and one for DUI. There were 2 truck enforcement details conducted. It was noted that a contractor previously arrested in Wrightstown was sentenced to up to 50 years for an indecent assault on an eleven-year-old minor. The Newtown Board of Supervisors have also authorized a study of the police facilities in Newtown to determine next steps in remodeling or replacing the police building.

MANAGER'S REPORT:

- A. Village Library Request to Waive Fees.** Manager Mulholland informed the Board that the library had submitted an application for a Pergola on the library property. They are asking that the Township waive the building fee. Chair Pogonowski indicated he had no problem with waiving the fees but did not like that the Pergola would be in the front yard line of the old school house. Pogonowski's preference would be for the Pergola to be installed behind the building set back line so it is not the prominent feature on the property. Additionally, he wanted to make sure that the structure was permanently anchored so it cannot be carried away by the wind. A motion was made by Chair Pogonowski, second by Treasurer Lloyd to waive the building permit fee provided the structure is set behind the school house front face and that the structure is anchored. The motion carried unanimously.
- B. Penns Park Intersection Plan.** Manager Mulholland reported that our Traffic Engineer has received noticed that the Penns Park and Second Street Pike Intersection improvement plan has been approved by PennDOT. PennDOT will do the work necessary during the 2023-2024 season as resources are available.
- C. Permanent Escrows. Consideration to transfer revenue to CDs.** Manager Mulholland reported that staff has been monitoring the permanent escrow fund. Currently, there is about \$354,000 in TD Bank earning 2.5% interest. TD has a 6 month CDs paying 5.65% which is competitive with other investment vehicles. On motion by Vice-Chair Magne and second by Treasurer Lloyd, the manager and finance were authorized to transfer money from TD's Permanent Escrow account to a CD.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

A. Zoning Hearing Board Application, Thomas & Sentell, 593 Mud Rd., TP 53-012-055.

Present were property owners Robert Thomas and John Sentell to review their project. The property owner is doing a 500 sq. ft. addition to the right side of the house. They are requesting a variance to place a building 81 feet from the street rather than zoning requirements of 100 ft. The location of the proposed addition is the least intrusive on the property. After discussion with the applicants, Treasurer Lloyd moved with second by Vice-Chair Magne to authorize the Solicitor to send a letter to the Zoning Hearing Board that the Board did not object to the variance requested. The motion passed unanimously.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

The Board will meet in executive session to discuss litigation issues.

ADJOURNMENT:

On a motion by Treasurer Lloyd Vice Chair Magne, seconded by Vice Chair Magne, both voted to adjourn. The meeting was adjourned at 8:45 P.M.

Respectfully submitted,

Stacey Mulholland, Manager

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

DATE August 21, 2023

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (07/30-08/12/2023) Ck Date 08/18/23	\$ 13,885.60
WIRE	IRS Tax Payment	\$ 5,043.69
WIRE	PA State Withholding Payment	\$ 578.14
39360-39393	Check Register General Fund (01)	\$ 106,858.59
WIRE	PECO Bills	\$ 741.64
	Total General Fund Bills Presented for Payment	<u>\$ 127,107.66</u>
1157	Special Reserve Fund	\$ 1,025.35
	Total Special Reserve Fund Bills Presented for Payment	<u>\$ 1,025.35</u>
1756-1757	Cable Access Fund (05)	\$ 308.81
	Total Cable Access Presented for Payment	<u>\$ 308.81</u>
1313-1314	Open Space Fund (10)	\$ 2,221.84
	Total Open Space Fund Bills Presented for Payment	<u>\$ 2,221.84</u>
	TOTAL ALL BILLS PRESENTED FOR APPROVAL	<u>\$ 130,663.66</u>
10026-10073	ESCROW CHECK REGISTER (ATTACHED)	<u>\$7,427.67</u>
	Total Escrow Bills Presented for Payment	<u>\$7,427.67</u>
WIRE	Transfers General Fund 100.0546 to: Payroll 08/16/23	\$ 30,000.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

/S/

SUPERVISOR'S SIGNATURE DATE

/S/

SUPERVISOR'S SIGNATURE DATE

OCTAGONAL SCHOOLHOUSE ROOF REPLACEMENT

BID SUMMARY

BID DATE: AUGUST 18, 2023

	CONTRACTOR	BASE BID
1	Hulton Contracting Inc. 45 Hilltown Pike Line Lexington, PA 18932	\$43,624.00
2	Kupex Exteriors 1278 E State Street Trenton, NJ 08609	\$43,636.00
3	Noble Roofing & Sheet Metal, Inc. 60 Matthew Circle Richboro, PA 18954	\$50,000.00
4	Pro Com Roofing Corp. 374 Easton Road Warrington, PA 18976	\$65,600.00
5	Artensial Structures, LLC 826 N Clewall St Fountain Hill, PA 18015	\$99,000.00