

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING JUNE 19, 2023

The Wrightstown Township Board of Supervisors met on Monday, June 19, 2023 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland. Also in attendance was Chief John Hearn from the Newtown Police Department.

APPROVAL OF MINUTES:

There were no minutes for approval

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached June 19, 2023 bills list was approved including escrow payments and interfund transfers.

ANNOUNCEMENTS:

- A. Vice Chair Magne announced that the Village Library will be holding virtual art workshop.
- B. The Wrightstown Summer Program was announced.
- C. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT: May

Chief Hearn reported that there were 345 calls for service. There were 5 arrests. 85 traffic citations 51 warnings were issued. There were 5 crashes with 1 injury. There were 2 truck enforcement details with one in Wrightstown. There were several public events and a police memorial service at St. Andrews. The Chief also recognized the retirement of the Police Executive Assistant, Jean Tanner who retired after 25 years of service. Mrs. Tanner is also a Wrightstown resident.

SOLICITOR'S REPORT:

- A. Resolution Amending Dunkin Donuts Land Development Approval, Res. 2023-14.**
Solicitor Kushto reviewed the amended resolution to track the UCC Board of Appeals variances. These variances have been included in the revised resolution. On motion by Treasurer Lloyd and second by Vice-Chair Magne, Resolution 2023-14 was approved.
- B. Alarm Ordinance.** Solicitor Kushto reviewed a draft ordinance which would modify the alarm ordinance to refer to the fee schedule for the fine provisions for false alarms. On motion by Chair Pogonowski and second by Treasurer Lloyd, the solicitor was authorized to advertise the ordinance.

ENGINEER'S REPORT:

No report

SUPERVISORS' COMMENTS:

No Comments.

DEPARTMENT REPORTS

- A. **Code Department.** Chair Pogonowski summarized the report.
- B. **Road Department.** Chair Pogonowski accepted the report.
- C. **Lingohocken Fire Company.** Chair Pogonowski summarized the report.
- D. **Central Bucks EMS** – Chair Pogonowski summarized the report.

MANAGER'S REPORT:

- A. **Wycombe House Zoning Hear Board Application.** The applicant and his attorney Paul Cohen were present to review their Zoning Hearing Board Application. After discussion the Board entertained conditions to send to the ZHB. The Board authorized the Solicitor to draft conditions of approval to go to the ZHB hearing scheduled for July 26.
- B. **EMA Daniel Boyle.** Manager Mulholland reported that there was a stakeholder meeting with the EMA coordinator. This included staff, Fire Marshal, Newtown Police and Lingohocken Fire Company. There will be additional meetings scheduled in the future.
- C. **Fee Schedule Update, Res 2023-15.** Manager Mulholland reported that the last update of the Fee Schedule is ready for approval. These changes were discussed at the last work session. On motion by Vice-Chair Magne and second by Treasurer Lloyd, the Board approved Resolution 2023-15 updating the fee schedule.
- D. **Tilly SJR Dry Hydrant Quote.** Manager Mulholland reported that at the last work session we had reports from the Fire Company about maintenance that is required at our dry hydrants. The Board has a proposal for maintenance work to the hydrant at Parsons Lane. The estimated cost is \$2,930. Included in the proposal was a scope of work. This cost will come from the ARPA funds. The proposal covers about 8-10 feet of repair. The Board was open to giving the Manager authority to increase the scope of work when the ground is opened if conditions change. A motion by Chair Pogonowski and second by Treasurer Lloyd authorized the Manager to sign the contract with Tilly and to proceed with the work not to exceed \$5000.
- E. **Intersection improvements Penns Park and Brownsburg.** Manager Mulholland reported that previously Traffic Engineer Matt Johnson reviewed potential improvements to the intersections. Mulholland reviewed a proposal from Johnson to prepare plans and follow up with PennDOT on the request. The estimated cost would be \$6000-\$8000. The cost would come from the ARPA. On Motion by Chair Magne and second by Treasurer Lloyd, the Manager was authorized to move forward with the proposal.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There will be an executive session after this meeting to discuss litigation.

ADJOURNMENT:

On a motion by Treasurer Lloyd Vice Chair Magne, seconded by Vice Chair Magne, the Board voted to adjourn. The meeting was adjourned at 8:38 P.M.

Respectfully submitted,

Stacey Mulholland, Manager

WRIGHTSTOWN TOWNSHIP
BILLS PRESENTED FOR APPROVAL

DATE June 19, 2023

CHECK NO.	NAME	AMOUNT
WIRE	Payroll	\$ 29,291.13
WIRE	IRS Tax Payment	\$ 18,042.79
WIRE	PA State Withholding Payment	\$ 1,421.00
39235-39260	Check Register General Fund (01)	\$ 32,980.15
WIRE	PECO Bills	\$ 745.65
WIRE	Flexible Spedning - May 2023	\$ 26.25
WIRE	BMO - Harris Credit Card - Jun 2023	\$ 162.50
WIRE	FNBN Credit Card - June 2023	\$ 2,240.82
	Total General Fund Bills Presented for Payment	\$ 84,910.29
1736-1739	Cable Access Fund (05)	\$ 1,262.43
	Total Cable Access Presented for Payment	\$ 1,262.43
1063	Special Projects Fund (06)	\$ 2,700.00
	Total Special Projects Presented for Payment	\$ 2,700.00
1268	Sewer Fund (09)	\$ 6,946.97
	Total JCE Sewer Fund Bills Presented for Payment	\$ 6,946.97
	TOTAL ALL BILLS PRESENTED FOR APPROVAL	\$ 95,819.69
9934-9974	ESCROW CHECK REGISTER (ATTACHED)	\$28,438.33
	Total Escrow Bills Presented for Payment	\$28,438.33
WIRE	Transfers General Fund 100.0546 to: Payroll 06/08/23	\$ 50,000.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

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SUPERVISOR'S SIGNATURE DATE

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SUPERVISOR'S SIGNATURE DATE