

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING JUNE 5, 2023**

The Wrightstown Township Board of Supervisors met on Monday, June 5, 2023 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd and second by Vice-Chair Magne, the Board of Supervisors minutes for April 3, 2023 was approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached May 29, 2023 bills list was approved including interfund transfers.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the attached June 5, 2023 bills list was approved.

**ANNOUNCEMENTS:**

- A. Vice Chair Magne announced that the Village Library will be showing the Ant Man movie Friday, June 9 at 8PM.
- B. Tuesday, June 14, 10AM special performer for the preschool story time.
- C. Summer reading program begins June 17 to August 19.
- D. Summer book club for children begins June 17.
- E. Bucks County 4H program June 22 and July 13.
- F. There were no changes to the agenda.

**PUBLIC COMMENT:**

There was none.

**SOLICITOR'S REPORT:**

There was none.

**ENGINEER'S REPORT:**

No report

**SUPERVISORS' COMMENTS:**

Vice Chair Magne thanked everyone who came out for the Community Day in the rain. Thanks to the Grange for allowing the use of the building.

**MANAGER'S REPORT:**

- A. **Fee Schedule Update, Res 2023-14.** Manager Mulholland reported that the third update of the Fee Schedule is ready for approval. These changes were discussed at the last work session. On motion by Vice-Chair Magne and second by Treasurer Lloyd, the Board approved Resolution 2023-14 updating the fee schedule.

- B. Harvest Festival Sponsorship.** Manager Mulholland reported that Heidelberg Materials (Hansen Quarry) reached out to the township with an interest to sponsor the festival. The Manager will let them know that the offer was warmly received.
- C. EMC Appointment.** Manager Mulholland informed the Board that Governor Shapiro's office has confirmed the appointment of Danie Doyle as Emergency Management Coordinator for Wrightstown.
- D. Dunkin Donuts Technical Review Board Decision.** Manager Mulholland reported that the Technical Review Board Decision has been received. Chair Pogonowski asked if there was any cleanup of the Township approved land develop resolutions needed. Solicitor Clemons responded that his office would provide updated language of the Land Development Resolutions for Board review which tracks the relief given to Dunkin by the Tech Review Board. Chair Pogonowski represented that Code Enforcement Officer Middleman has authorized Dunkin to resume construction.
- E. Wycombe House Zoning Hearing.** Manager Mulholland reported that the Wycombe House has submitted a variance application for outdoor dining. The application will go to the Planning Commission and then this Board prior to moving on to the ZHB.
- F. Announcement.** Manager Mulholland announced that Senator Farry and Representative Marcell are hosting PA Treasurer Stacey Garity on July 27.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There will be an executive session after this meeting to discuss litigation.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd Vice Chair Magne, seconded by Vice Chair Magne, the Board voted to adjourn. The meeting was adjourned at 8:18 P.M.

Respectfully submitted,

Stacey Mulholland, Manager

**WRIGHTSTOWN TOWNSHIP**  
**BILLS PRESENTED FOR APPROVAL**

DATE May 29, 2023

CHECK NO.	NAME	AMOUNT
WIRE	Payroll (05/07-05/20/23) Ck Date 05/26	\$ 13,286.24
WIRE	IRS Tax Payment 05/26/23	\$ 4,877.26
WIRE	PA State Withholding Payment 05/26/23	\$ 554.87
39187-39211	Check Register General Fund (01)	\$ 90,418.06
WIRE	PECO Bills	\$ 1,275.80
	<b>Total General Fund Bills Presented for Payment</b>	<b>\$ 110,412.23</b>
1728-1731	Cable Access Fund (05)	\$ 1,630.47
	<b>Total Cable Access Presented for Payment</b>	<b>\$ 1,630.47</b>
1062	Special Projects Fund (06)	\$ 7,517.00
	<b>Total Special Projects Presented for Payment</b>	<b>\$ 7,517.00</b>
139-140	Sewer Fund (08)	\$ 8,834.16
	<b>Total JCE Sewer Fund Bills Presented for Payment</b>	<b>\$ 8,834.16</b>
1119	Park & Rec Fund (42)	\$ 77.35
	<b>Total Park &amp; Rec Fund Bills Presented for Payment</b>	<b>\$ 77.35</b>
	<b>TOTAL ALL BILLS PRESENTED FOR APPROVAL</b>	<b>\$ 128,471.21</b>
WIRE	<b>Transfers</b> General Fund 100.0546 to: Payroll 05/23/23	\$ 25,000.00

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

*Jane B. Magne* 05/27/23  
 SUPERVISOR'S SIGNATURE DATE

*W. L. W.* 5/30/2023  
 SUPERVISOR'S SIGNATURE DATE

**WRIGHTSTOWN TOWNSHIP**  
**BILLS PRESENTED FOR APPROVAL**

DATE June 5, 2023

CHECK NO.	NAME	AMOUNT
39212-39234	Check Register General Fund (01)	\$ 27,697.13
WIRE	PECO Bills	\$ 1,965.38
	<b>Total General Fund Bills Presented for Payment</b>	<b>\$ 29,662.51</b>
AUTOMATIC	Buidling Loan Payment 6/01/22	\$ 2,422.00
AUTOMATIC	Highway Capital Reserve Loan 6/18/22	\$ 10,833.00
1733-1734	Cable Access Fund (05)	\$ 214.24
	<b>Total Cable Access Presented for Payment</b>	<b>\$ 214.24</b>
141-142	Sewer Fund (08)	\$ 7,275.07
	<b>Total MR Sewer Fund Bills Presented for Payment</b>	<b>\$ 7,275.07</b>
1266-1267	Sewer Fund (09)	\$ 1,662.70
	<b>Total JCE Sewer Fund Bills Presented for Payment</b>	<b>\$ 1,662.70</b>
1312	Open Space Fund (10)	\$ 351.50
	<b>Total Open Space Fund Bills Presented for Payment</b>	<b>\$ 351.50</b>
	<b>TOTAL ALL BILLS PRESENTED FOR APPROVAL</b>	<b>\$ 52,421.02</b>

APPROVED FOR PAYMENT

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

*IS/*

\_\_\_\_\_  
SUPERVISOR'S SIGNATURE      DATE

*IS/*

\_\_\_\_\_  
SUPERVISOR'S SIGNATURE      DATE