

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING FEBRUARY 7, 2022**

The Wrightstown Township Board of Supervisors met on Monday, February 7, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:33 P.M. Present were Vice Chair Jane B. Magne (attending via Zoom), Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Joseph Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Work Session meeting minutes of December 13, 2021 were approved unanimously.

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Reorganization meeting minutes of January 3, 2022 and Board of Supervisors meeting minutes of January 3, 2022 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 30, 2021 payments were approved unanimously:

Highway State Aid Fund bill	\$23,949.10
TOTAL	\$23,949.10

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following December 31, 2021 payments were approved unanimously:

General Fund bills	\$1,332.83
TOTAL	\$1,332.83

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following January 10, 2022 payments were approved unanimously:

General Fund bills	\$107,569.93
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Mathews Ridge Sewer Fund bill	65.00
Jane Chapman East Sewer Fund bills	107.28
Open Space Bond Fund bills	800.34
TOTAL	\$138,975.55

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (01/06/22)	\$20,000.00
---	-------------

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following January 24, 2022 payments were approved unanimously:

General Fund bills	\$22,551.07
Cable Access Fund bills	894.09
Jane Chapman East Sewer Fund bill	5,311.52
TOTAL	\$28,756.68

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the January 24, 2022 Escrow bills list for \$12,804.21 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (01/20/22)	\$20,000.00
---	-------------

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following February 7, 2022 payments were approved unanimously:

General Fund bills	\$120,387.82
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	268.19
Mathews Ridge Sewer Fund bills	6,302.19
Jane Chapman East Sewer Fund bill	42.94
TOTAL	\$157,434.14

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (02/03/22)	\$20,000.00
PLIGIT Highway State Aid to FNBN Highway State Aid	\$50,000.00

ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library will be hosting several programs. Registration for the programs is available online at www.calendarbuckslib.org.
 - Preschool Story Time is held on Wednesdays from 10:00 to 11:00 A.M.
 - Chair Yoga with Kathy is held on Fridays from 9:00 to 10:00 A.M.
 - “Virtual Watercolor-Howling Wolf” will be presented on Monday, February 21 from 6:30 to 8:00 P.M.
 - “Modern Spirit: Henry Ossawa Tanner” will be presented on Wednesday, February 23 from 6:30 to 8:00 P.M.
- B.** There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Chief Hearn presented the report for December 2021. There were 242 incidents, 29 traffic citations and 14 traffic accidents. A truck inspection was held at the intersection of Durham Road and Fox Hill Road which resulted in 4 warnings, 2 citations and 1 truck removed from service. Chief Hearn said the January report will announce several department promotions and new hires. Chair Pogonowski commented that the speed limit between Cherry Lane and Durham Road on Township Line Road had been reduced from 45 mph to 35 mph.

SOLICITOR' S REPORT:

There was none.

ENGINEER'S REPORT:

The Board accepted the Engineer's report for December 2021.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the December 2021 report. There were 7 permits issued, 33 permit inspections (9 failed inspections) and a total of \$8,738.50 in fees collected, of which \$2,205.00 were escrow fees.
- B. Public Works Department.** The Board received the December 2021 report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the December 2021 report. There were 12 calls for service, 98.03 man-hours for responses and 134.50 man-hours for work detail, for a total of 232.53 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the December 2021 report.

MANAGER'S REPORT:

- A. Loeffler Tract, Start of Maintenance Period, Resolution #2022-06.** Manager Pantano stated that the Loeffler Tract subdivision has been completed and will now enter the maintenance period. Township Engineer VanHise has calculated the financial security to be \$17,815.64. The project has a current a letter of credit in the amount of \$40,159.76. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to sign Resolution 2022-06 authorizing the release of \$22,344.12 from the letter of credit and the retention of \$17,815.64 for the maintenance bond.
- B. S & D Ventures, Release of Maintenance Escrow.** Manager Pantano noted that S & D Ventures has completed the maintenance period. The cash maintenance escrow is \$60,057.44 and he recommended \$2,000.00 be retained for the replacement of dead trees on the project. The Board accepted the recommendation. Additionally, a release of \$59,640.14 will be drawn for the remainder of the bank line of credit with Univest.
- C. Use of Covid Funds to Cover Covid-Related Sick Time.** Manager Pantano stated that sick time is being used for Covid and he would like authorization to use Covid funds received from the American Rescue Plan to reimburse the sick time for up to 10 days in 2022. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve the reimbursement of sick time. Vice Chair Magne commented that she would also like a protocol established for Covid-related sick time based on the latest CDC and County Health Department guidelines.

- D. JMZO Telecommunications Ordinance.** A telecommunication ordinance has been received from the Jointure. The Planning commission will review the proposed ordinance on February 10 and then it will return to the Board for further consideration.
- E. Office Phone System.** Manager Pantano reported that Thompson Network, our current service provider, sent details to clarify a previous quote. The quote for \$5,315.00 includes onsite training, installation, termination of existing cables, new cable runs and assistance with the network switching. David Dutko said that the switch would occur on February 8 and HPT will be completing the transfer to Verizon.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:18 P.M.

Respectfully submitted,

Joseph F. Pantano, Manager