

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MAY 2, 2022**

The Wrightstown Township Board of Supervisors met on Monday, May 2, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:35 P.M. Present were Vice Chair Jane B. Magne (attending via Zoom), Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Joseph F. Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors meeting minutes of April 18, 2022 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following May 2, 2022 payments were approved unanimously:

General Fund bills	\$114,128.01
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	2,290.64
Mathews Ridge Sewer Fund bills	4,894.22
Jane Chapman East Sewer Fund bill	6,225.94
Open Space Fund bill	630.37
TOTAL	\$158,602.18

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (04/29/22)	\$20,000.00
Sewer JCE to Sewer MR (correct deposit-04/25/22)	\$3,940.00
Sewer MR to Sewer JCE (correct deposit-04/25/22)	\$560.00
Open Space to General Fund (04/20/22)	\$537.05

ANNOUNCEMENTS:

- A. Vice Chair Magne announced that the Village Library's Spring Used Book Sale will be held on Friday, May 6 from 4:30 to 8:30 P.M., Saturday, May 7 from 9:00 A.M. to 5:00 P.M., Sunday, May 8 from 1:00 to 5:00 P.M. and Thursday, May 12 from 10:00 A.M. to 7:00 P.M. There will be an early access day on Friday, May 6 for a fee of \$26, paid in advance. Advance registration is required for Friday and Saturday morning time slots. To register, contact the Village Library at 215-598-3322.
- B. There were no changes to the agenda.

ZONING HEARING BOARD:

554 Mud Road, Barrows, Set Back Variance. Daniel Lyons, solicitor for the Barrows, requested two variances for the property located at 554 Mud Road. The variances are for a change in the front yard setback and to permit a residential accessory dwelling. The residential accessory dwelling would be located on the site of an existing tennis court. The removal of the tennis court and construction of the dwelling would result in a 5,302 sq. ft. impervious surface reduction. Vice Chair Magne

requested that the two land parcels for the property be combined to produce a conforming property for the side setback. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board instructed Solicitor Kushto to send a notice to the Zoning Hearing Board stating that the Board has no objections to the application, providing the two parcels are combined and the recommendations of the Planning Commission are followed.

PUBLIC COMMENT:

There was none.

SOLICITOR'S REPORT:

- A. Open Space, Rescinding Recent Offer.** Solicitor Kushto stated that an email had been sent with a notice of withdrawal of a current offer of the purchase of the development rights on a proposed open space parcel and there has been no response back from the involved parties. Vice Chair Magne and Treasurer Lloyd both stated that this is land they would like to preserve, but a deadline is necessary so that money is not being held when it could be used for other purchases. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board instructed Solicitor Kushto to send a notice to the involved parties that the current offer will expire on May 27, 2022.
- B. Dunkin Donuts Development Agreement.** Solicitor Kushto reported the current Development Agreement with Dunkin Donuts requires posting a cash escrow of \$40,000.00 and for it to be replenished when the account is reduced to 35% of the original posted amount. It is then required to be replenished back up to 50% of the original amount. Dunkin Donuts has requested to change the initially escrow post to \$20,000.00, but when the account is reduced to 35% of the amount they will replenish it back up to 75% of the original amount posted. Manager Pantano stated he opposed this request because there have been consistent issues with Dunkin Donuts posting or replenishing all their escrows. Chair Pogonowski stated that prompt posting of escrows is critical, so payments are drawn from the proper accounts on time. The Board instructed Solicitor Kushto to inform Dunkin Donuts that the original agreement will not be altered.

SUPERVISORS' COMMENTS:

There were none.

ENGINEER'S REPORT:

- A. 2022 Road Projects.** Engineer VanHise reported that the roads slated for repair this year are Alexander Court, Cedar Lane, Old Anchor Road, Parsons Lane and Perry Lane. She also said that Cedar Lane needs two drainpipes replaced and stabilized and recommended postponing top coating of the road until next year so the pipes can be replaced, and the road can settle before coating. The Board agreed to move forward with the oil, chip and fog coat for the other four roads and then to do the repair work on Cedar Lane this year and to oil, chip and fog coat the road next year.
- B. Public Works Roofing Projects.** Engineer VanHise stated that there were three Public Works roofing projects that need to be completed. The projects are for new gutters, a flat roof and a shingled roof. The original contractors' bids have expired. Therefore, Engineer VanHise requested permission to obtain updated bids. The Board instructed to Engineer VanHise to obtain the bids.

MANAGER'S REPORT:

There was none.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an executive session to discuss personnel issues.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:32 P.M.

Respectfully submitted,

Joseph F. Pantano, Manager