

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MARCH 21, 2022**

The Wrightstown Township Board of Supervisors met on Monday, March 21, 2022 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne (attending via Zoom), Treasurer Robert S. Lloyd, Solicitor Vicki Kushto and Township Manager Joseph F. Pantano.

**APPROVAL OF MINUTES:**

On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board of Supervisors meeting minutes of March 7, 2022 were approved. Treasurer Lloyd abstained.

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors Work Session meeting minutes of March 14, 2022 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following March 21, 2022 payments were approved unanimously:

General Fund bills	\$39,516.52
Cable Access Fund bills	769.32
<b>TOTAL</b>	<b>\$40,285.84</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the March 21, 2022 Escrow bills list for \$45,861.68 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (03/16/22)	\$20,000.00
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**ANNOUNCEMENTS:**

- A.** Vice Chair Magne announced that the Village Library will be hosting the annual Spring Used Book Sale on Friday, Saturday and Sunday of Mother's Day weekend, and the following Thursday. The Library is now accepting book donations.
- B.** Vice Chair Magne announced the Wrightstown Historical Commission is celebrating its 50<sup>th</sup> anniversary, having been formed in March 1972, and thanked the members for their service.
- C.** Manager Pantano added a Dunkin Donuts O&M Agreement to the agenda under the Manager's Report.

**PUBLIC COMMENT:**

There was none.

**POLICE REPORT:**

Chief Hearn presented the February police report. There were 339 calls for service, 48 traffic citations and 7 traffic accidents. He also announced that Township Line Road, Park Avenue and Jericho Valley Drive will continue to be actively patrolled to enforce the speed limit. He reminded residents that phone and email fraud is continuing to occur and not to give out personal information.

Likewise, he reminded residents that Police Reports may not be filed through social media. To file a report, call 911 or call the non-emergency line at 215-382-8524. Lastly, Chief Hearn announced several upcoming events.

- “Touch a Truck” will be held at Veterans Park on April 14 from 11:00 A.M. to 2:00 P.M.
- DEA “Drug Take-Back Day” will be held at the Newtown Township Building on April 30 from 10:00 A.M. to 2:00 P.M.
- “Cops, Coffee and Classic Cars” will take place at Veterans Park on May 22 from 8:30 to 11:30 A.M.

**GRANGE POLE BARN LAND DEVELOPMENT, RESOLUTION #2022-07:**

**Resolution #2022-07.** Solicitor Kushto reviewed the land development resolution for two pole barns, to be constructed on the Grange property for athletic use. The resolution provides approval for the plans. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board approved Resolution #2022-07.

**PECO STREET LIGHT STUDY:**

Chair Pogonowski reported that Suburban Lighting Consultants would provide an analysis of the street lights to determine if it would be appropriate to convert them to LED lights. The contract cost for the analysis is \$1,000.00. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board authorized the analysis for the agreed cost of \$1,000.00.

**JMZO BUDGET:**

Chair Pogonowski noted that Wrightstown Township received a request from the Jointure for a change of wording for a line item in the Jointure budget. The requested line item is for hiring a videographer to record the meetings at a proposed cost of \$250.00 per meeting. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board approved the line item change and asked Solicitor Kushto to contact the Jointure to notify them of the approval.

**SOLICITOR’S REPORT:**

Solicitor Kushto reported that Solicitor Clemons emailed the attorneys for the owners of a property being considered for a conservation easement on March 8. Solicitor Kushto stated that a response has not yet been received. Chair Pogonowski stressed that he would like a Letter of Termination of the offer added to the agenda for the first meeting in May, provided there has been no acceptance of the offer. Solicitor Kushto said she would contact the attorneys and let them know about the Letter of Termination. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board approved adding a Letter of Termination to the agenda for the first meeting in May.

**ENGINEER’S REPORT:**

The Board accepted the Engineer’s report for February.

**SUPERVISORS’ COMMENTS:**

There were none.

**DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** The Board received the February report. There were 13 permits issued, 45 permit inspections (13 failed inspections) and a total of \$9,005.50 in fees collected (\$2,000.00 of which were escrow fees). Chair Pogonowski stated that the L&I Audit has also been completed by the State.
- B. Public Works Department.** The Board received the February report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the February report. There were 16 calls for service, 71.90 man-hours for responses and 67.50 man-hours for training, for a total of 139.40 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the February report.

**E. Boards and Commissions.** Vice Chair Magne said that the Planning Commission continues to work on a nuisance ordinance. The Historical Commission is preparing the Octagonal School House for its annual Open House to be held on the 3<sup>rd</sup> Sunday of the month from May to October from 1:00 to 5:00 P.M.

**MANAGER'S REPORT:**

**A. Dunkin Donuts O&M Agreement for Holding Tank.** Chair Pogonowski reported that DEP is requiring a separate holding tank to handle the floor drains and slop tanks in the new Dunkin Donuts building. This is being required because the products being used in these areas would cause damage to the on-lot septic system. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board authorized the O&M agreement.

**B. Wrightstown COVID-19 Policy.** Manager Pantano reviewed a draft COVID-19 policy that follows CDC guidelines. Vice Chair Magne said the wording needs to be clearer. She will send Manager Pantano her suggested revisions. Treasurer Lloyd stated that natural immunity also needs to be addressed in the policy.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was an executive session to discuss personnel issues.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:06 P.M.

Respectfully submitted,

Joseph F. Pantano, Manager