

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING NOVEMBER 15, 2021**

The Wrightstown Township Board of Supervisors met on Monday, November 15, 2021 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne (attending via Zoom), Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Joseph Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of October 4, 2021 were approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, Board of Supervisors meeting minutes of October 18, 2021 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following November 1, 2021 payments were approved unanimously:

General Fund bills	\$135,357.65
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	1,282.64
MR Sewer Fund bills	3,435.32
JCE Sewer Fund bill	8,304.48
TOTAL	\$178,813.09

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the November 1, 2021 Escrow bills list for \$28,609.00 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (10/27/21)	\$20,000.00
PLGIT Liquid Fuels to FNBN Checking	\$75,000.00

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following November 15, 2021 payments were approved unanimously:

General Fund bills	\$40,345.14
Cable Access Fund bills	4,560.46
MR Sewer Fund bill	4,498.91
JCE Sewer Fund bills	8,771.13
Open Space Fund bill	104.62
TOTAL	\$58,175.64

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the November 15, 2021 Escrow bills list for \$11,732.67 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (11/10/21) \$20,000.00

ANNOUNCEMENTS:

A. Vice Chair Magne announced that the Village Library will be hosting the following programs. Registration for the programs is available online at www.calendarbuckslib.org.

- The Exercise Group sessions are held on Tuesdays and Thursdays from 9:00 to 10:00 A.M.
- Preschool Story Time for children 2-5 years of age is held on Wednesdays from 10:00 to 11:00 A.M. in the backyard of the Library.
- Chair Yoga is held on Fridays from 9:00 to 10:00 A.M.
- Michener Art Museum History and Highlights program will be held on Monday, November 22 from 6:30 to 7:30 P.M.

B. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Chief Hearn presented the October police report. There were 314 calls for service, 41 traffic citations and 15 traffic accidents. Chief Hearn mentioned that schools are back in session and residents need to be aware of the school zones and school crossings. He also announced an increase in deer-related car accidents and reminded residents not to veer into the oncoming lane to avoid deer. He noted that the Department of Conservation and Natural Resources will be holding a 1-day deer hunt on December 1 at Tyler State Park. Chief Hearn reported that the “Drug Take Back” event held on October 23 resulted in the collection of 120 pounds of drugs.

JMZO ORDINANCE APPROVAL:

Amend JMZO Section 305.B to Remove Reference to Performance Subdivisions. JMZO #2021-01, Wrightstown Township Ordinance #324. Chair Pogonowski reviewed Wrightstown Township Ordinance #324 which would revise the Conservation Management zoning district by removing reference to Performance Subdivisions. This ordinance is a correction of a technical error. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the ordinance was approved unanimously.

SOLICITOR' S REPORT:

There was none.

ENGINEER'S REPORT:

The Board accepted the Engineer's report for October.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the October report. There were 17 permits issued, 53 permit inspections (16 failed inspections) and a total of \$35,002.50 in fees collected (\$19,446.00 of which were escrow fees). Chair Pogonowski requested that Code Enforcement Officer Middleman revise the October report to show the escrow portion of the fees.
- B. Public Works Department.** The Board received the October report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the October report. There were 11 calls for service, 266.32 man-hours for responses, 123 man-hours for training and 164.25 man-hours for work detail, for a total of 553.57 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the September report. There were 19 calls for service.
- E. Historical Commission Minutes.** The Board accepted the Historical Commission meeting minutes of October 1. The Historical Commission is in the process of trying to have the Rushland Railroad Station placed on the State Registry of Historic Places. The Historical Commission is currently in discussion with the property owner.

MANAGER'S REPORT:

- A. Lingohocken Fire Company Service Agreement.** Manager Pantano stated that Wrightstown Township has never had a formal service agreement with Lingohocken Fire Company. The proposed agreement outlines services to be provided, annual report requirements and insurance coverage that is paid by the Township. Chair Pogonowski stated that Lingohocken Fire Company has already signed the agreement and it would be effective November 15 until December 31, 2021. There would be an automatic renewal on the first of the new year unless notice to terminate is given by October 31 of the current year. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Lingohocken Fire Company Service Agreement was approved unanimously.
- B. 2022 Preliminary General Fund Budget Approval.** Manager Pantano noted the General Fund budget was reviewed with the Board several weeks ago. Significant changes made to the budget presented were the addition of funds for the MS4 Program and for the Contingency Fund. The MS4 Program will have a final expenditure of \$20,000.00 for 2021. The proposed budget for 2022 would be \$75,000.00, with the increase being used for sediment reduction projects. The Contingency Fund would be refunded to \$200,000.00. Additional discussion included a summary of the major categories in the General Fund Budget. Total revenue projected for 2022 would be \$2,404,505.00. Proposed expenditures for 2022 would be \$2,112,472.80. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board voted unanimously to approve the 2022 Preliminary General Fund Budget for \$2,112,470.80 and to authorize Manager Pantano to advertise the 2022 Budget.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:14 P.M.

Respectfully submitted,

Joseph F. Pantano, Manager