

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
BOARD OF SUPERVISORS MINUTES OF NOVEMBER 16, 2020**

The Wrightstown Township Board of Supervisors met virtually on Monday, November 16, 2020 by Zoom. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Joseph Pantano.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Work Session meeting minutes of October 12, 2020 and of October 26, 2020 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following November 11, 2020 payments were approved unanimously:

General Fund bills	\$40,320.41
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Cable Access Fund bills	5,375.52
MR Sewer Fund bill	7,104.71
JCE Sewer Fund bill	4,527.06
Open Space Fund bills	1,076.03
Highway State Aid Fund bill	60,088.10
<b>TOTAL</b>	<b>\$148,924.83</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the November 11, 2020 Escrow bills list for \$16,778.83 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (11/11/20)	\$20,000.00
JCE Sewer Fund to General Fund	\$5,000.00
MR Sewer Fund to General Fund	\$5,000.00
PLGIT Highway Aid to FNBN Highway State Aid Fund	\$75,000.00

**ANNOUNCEMENTS:**

- A. Vice Chair Magne announced that the Village Library will be hosting the online program "Coping with the Holiday: Tackling the Challenges of New Loss" on Thursday, November 19 from 3 to 5 P.M. Registration for the program is available by calling 215-345-2079.
- B. There were no changes to the agenda.

**PUBLIC COMMENT:**

There was none.

**PERSONNEL MANUAL:**

Chair Pogonowski said that the Township’s Personnel Manual has been updated. It needs to be reviewed and finalized by the Board. The manual should be finalized at the next Board meeting.

**POLICE REPORT:**

The police report was presented at the November 9 Board meeting.

**RIDING ACADEMY ORDINANCE:**

Chair Pogonowski reviewed a Joint Zoning Ordinance amendment proposed by Upper Makefield Township that would revise the regulations for the A4 Riding Academy Use. The ordinance would increase the required minimum lot size and number of allowed horses. It would require the owner or a full-time employee to reside on the property and would revise the setbacks for manure storage and would help prevent breeding of flies and other insects. After reviewing the horse farms in Wrightstown, Vice Chair Magne expressed concern that the increased minimum lot size would change the currently conforming farms into nonconforming, creating a hardship. Treasurer Lloyd and Chair Pogonowski also expressed the same concerns. Chair Pogonowski requested that Solicitor Kushto draft a letter stating that the Township does not support the proposed ordinance in its present form because it could severely impact farms within the Township.

**SOLICITOR’S REPORT:**

There was none.

**ENGINEER’S REPORT:**

The Engineer’s report was presented at the November 9 Board meeting.

**SUPERVISORS’ COMMENTS:**

There were none.

**DEPARTMENT REPORTS:**

The department reports were presented at the November 9 Board meeting.

**MANAGER’S REPORT:**

**2021 Special Funds Budget.** Manager Pantano reviewed the preliminary budget for the other funds not listed under the general budget. He has advertised the General Fund budget and will present the final 2021 Budget for adoption during the Board of Supervisors meeting on December 7.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:38 P.M.

A recording of the Zoom meeting was posted to the Wrightstown Township website on November 17, 2020.

Respectfully submitted,

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Joseph F. Pantano  
Township Manager