

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING JUNE 01, 2020**

The Wrightstown Township Board of Supervisors met virtually on Monday, June 1, 2020 by Zoom. Chair Chester S. Pogonowski called the meeting to order at 7:33 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise, Emergency Management Coordinator Ted Middleman and Township Manager Joseph Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of May 4, 2020 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following May 4, 2020 payments were approved unanimously:

General Fund bills	\$40,376.67
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Cable Access Fund bill	100.11
JCE Sewer Fund bills	367.11
Open Space Bond Fund bill	89.09
TOTAL	\$71,365.98

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund (05/01/20)	\$20,000.00
General Fund to Cable Fund	\$150,000.00

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following May 18, 2020 payments were approved unanimously:

General Fund bills	\$93,513.20
Cable Access Fund bills	1,635.94
MR Sewer Fund bills	2,999.61
JCE Sewer Fund bills	5,396.13
Open Space Fund bill	458.50
Emergency Services Fund bills	82,119.63
TOTAL	\$186,123.01

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (05/11/20)	\$20,000.00
General Fund to Special Projects Fund	\$17,999.76

ANNOUNCEMENTS:

- A. Vice Chair Magne announced that residents can complete the 2020 Census form by mail, by phone or online by visiting 2020census.gov. Census enumerators will be going door to door starting June 1 to collect information from anyone who has not yet completed the form.
- B. Chair Pogonowski stated there were several changes to the agenda. The Police Report was moved before Public Comment. In addition, the Newtown Area Joint Zoning Council discussion was moved to after Public Comment. The Emergency Management Coordinator's Report was also added under Department Reports.

APPOINTMENT FOR TOWNSHIP PLANNING SERVICES:

Chair Pogonowski stated that Judith Stern Goldstein has been our Township Planner for several years. She has left the firm Boucher & James and has moved to Gilmore Associates. Chair Pogonowski said he would like to retain Ms. Goldstein as our Township Planner and is recommending appointing Gilmore Associates as the new provider of Township planning services. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, and approved by all members, Gilmore Associates was appointed as the provider of Township planning services.

APPOINTMENT TO TOWNSHIP ZONING HEARING BOARD:

Vice Chair Magne expressed her condolences on the passing of two longtime Wrightstown residents, George Rowe and Joseph Britton. George Rowe was an active member of the Lingohocken Fire Company for over 50 years. Joseph Britton served on the Zoning Hearing Board since 1992 and his passing has left a vacancy on that board. Vice Chair Magne recommended that Ann Mark be appointed to the Zoning Hearing Board. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, Ann Mark was unanimously appointed to the Zoning Hearing Board.

POLICE REPORT:

Chief Hearn presented the April police report. He stated there were 210 calls for service and 1 traffic accident. There was also an 88% decrease in traffic citations. Chief Hearn noted that the reduction in citations was due to residents adhering to the "Stay at Home" order. If residents have a non-emergency need, they can call the non-emergency number 215-328-8524.

PUBLIC COMMENT:

David Dutko of 1016 Worthington Mill Road expressed concern that since the property across the street from him has been under construction, there has been an increase in water runoff onto the road. In addition, PECO trimmed the trees on that property and left the debris. The debris is blocking the roadway drainage and forcing the water to run across the road onto Mr. Dutko's property. Code Enforcement Officer Middleman and Township Engineer VanHise will visit the property to determine a course of action.

NEWTOWN AREA JOINT ZONING COUNCIL:

Zoning Amendment Providing for a Service Station/Convenience Store Use. Solicitor Clemons said that a proposed curative amendment allowing a combined service station and convenience store use could prevent a zoning challenge to the Joint Zoning Ordinance. The proposed ordinance would permit the combined use in Wrightstown's VC-2 zoning district. There would be limitations on the number of service pumps, lighting, store size and canopy size. The audience had questions and comments about the brightness of the lighting. Chair Pogonowski stated that the lighting ordinance for Wrightstown would be reviewed to confirm the recommendations for lighting would meet Township guidelines. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the proposed amendment changes were approved for circulation to the other Jointure townships.

SOLICITOR'S REPORT:

There was none.

ENGINEER'S REPORT:

The Board accepted the Engineer's report for April.

DEPARTMENT REPORTS:

- A. Code/Zoning/Emergency Management Department.** The Board received the April report. Emergency Management Coordinator Middleman announced that Wrightstown Township offices will reopen on June 8. Masks will be required to enter the building. The Township has placed permit drop-off and pick-up boxes outside the building. Appointments will also be required for any meetings or plan reviews.
- B. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the April report. There were 23 calls for service and 87 man-hours for responses. There were no work details or training in April.
- C. Central Bucks Rescue Squad.** The Board accepted the April report.
- D. Planning Commission Meeting Minutes.** The Board accepted the Planning Commission meeting minutes of May 14.

SUPERVISORS' COMMENTS:

There were none.

MANAGER'S REPORT:

- A. Keystone Communities Grant Update.** Manager Pantano stated that the Township received an extension for the Keystone Communities Grant that expires on June 30. The extension will be for one year, with a new expiration date of June 30, 2021.
- B. 2020 Road Maintenance Program.** Manager Pantano reviewed the two contracts for the 2020 Road Maintenance Program. The first contract is for surface treatment. Asphalt Maintenance Solutions submitted a bid for \$61,295.60. The second contract is for base repairs. Haines Paving Inc. submitted a bid for \$37,207.50. The total cost for both projects is \$98,503.10. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board voted unanimously to award the bids to Asphalt Maintenance Solutions and Haines Paving Inc.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 9:45 P.M.

A recording of the Zoom meeting was posted to the Wrightstown Township website on June 2, 2020.

Respectfully submitted,

Joseph F. Pantano
Township Manager