

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING JULY 06, 2020**

The Wrightstown Township Board of Supervisors met virtually on Monday, July 6, 2020 by Zoom. Chair Chester S. Pogonowski called the meeting to order at 7:34 P.M. Present were Vice Chair Jane B. Magne, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, Zoning Officer Ted Middleman and Township Manager Joseph Pantano. Treasurer Robert S. Lloyd was absent.

**APPROVAL OF MINUTES:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, Board of Supervisors meeting minutes of June 1, 2020 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following June 15, 2020 payments were approved unanimously:

General Fund bills	\$64,810.96
Special Reserve Fund bill	11,275.00
Cable Access Fund bills	4,713.75
MR Sewer Fund bill	2,337.98
JCE Sewer Fund bills	9,254.16
Open Space Bond Fund bills	2,254.70
<b>TOTAL</b>	<b>\$94,646.55</b>

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following transfers were approved unanimously.

General Fund to Payroll Fund (06/10/20)	\$30,000.00
General Fund to Payroll Fund (06/13/20)	\$5,000.00
PLIGIT General Fund to Procurement Card	\$5,000.00

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following July 6, 2020 payments were approved unanimously:

General Fund bills	\$54,430.59
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Cable Access Fund bill	100.11
MR Sewer Fund bill	867.39
JCE Sewer Fund bills	10,276.03
Open Space Fund bill	1,157.30
<b>TOTAL</b>	<b>\$97,264.42</b>

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the July 6, 2020 Escrow bills list for \$98,239.35 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following transfers were approved unanimously.

General Fund to Payroll Fund (06/22/20)	\$20,000.00
Payroll to Flexible Spending Account	\$2,054.91

**ANNOUNCEMENTS:**

- A. Vice Chair Magne announced that the 2020 Census has extended the self-response deadline to October 31. Residents can complete the 2020 Census form by mail, by phone or online by visiting 2020census.gov.
- B. Vice Chair Magne announced that the Wrightstown Village Library has reopened, and masks are required.

**PUBLIC COMMENT:**

There was none.

**POLICE REPORT:**

Chief Hearn presented the May police report. He stated there were 309 calls for service, 26 traffic citations and 7 traffic accidents. Chief Hearn said that there will be an increase in truck enforcement inspections now that our County has now entered the green phase. He also warned that there has been an increase in fraud and that residents should not provide their personal information in emails or over the phone when solicited.

**VILLAGE LIBRARY:**

Deborah Gregory, president of The Village Library of Wrightstown, asked if the Library's trailer could be stored at the Township building or the Public Works building. Manager Pantano said that there was no extra space at the Public Works property and Chair Pogonowski stated that the Township building property would not be a suitable site for the trailer. Manager Pantano said the trailer could be stored behind the Library, but stone would be required to prevent the trailer from sinking into the ground. Chair Pogonowski requested that the Library use their space for the trailer and if the area was not suitable then Anchor Run Farm might be a possible site.

**DOUGHERTY LAND DEVELOPMENT LANDSCAPE REDUCTION REQUEST:**

Don Marshall, attorney for the Dougherty family, submitted a formal request to reconsider the current required landscape plan. A revised plan with substitutions and a reduction in plantings was submitted and reviewed by Gilmore & Associates on May 6. Gilmore & Associates stated that the substitutions and reductions were suitable for the sites. The revised plans would reduce the required escrows for all lots. The current escrow amount for lots #2 through #4 is \$81,917.00 per lot and would be reduced to \$23,815.00 per lot. The current escrow for lot #1 is \$48,083.00 and would be reduced to \$14,133.00. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board voted to sign the approved resolution for these changes offline.

**ZONING VARIANCE EXTENSION REQUEST BY NEELD, TMP #53-15-12:**

Ed Murphy, attorney for the Neeld family, is requesting an extension for a variance that was approved in 2008 and has expired. The owner would like a 1-year extension so the property can be sold as a buildable lot with an approved plan. Chair Pogonowski stated that this item will be tabled until Zoning Officer Middleman has done an assessment of this lot and all other lots that have had similar previous decisions.

### **APPOINTMENT OF ASSISTANT EMERGENCY MANAGEMENT COORDINATOR:**

Emergency Management Coordinator Middleman stated that Tim Weber had worked with the Township for several years as summer help and is a Township resident. Mr. Weber has experience with the Public Works Department, is a firefighter with Lingohocken Fire Company and is a Buckingham Police Officer. Mr. Middleman said he would like to appoint Mr. Weber as an assistant coordinator for emergency management at no salary. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, Tim Weber was appointed as assistant for emergency management.

### **SOLICITOR'S REPORT:**

Solicitor Kushto stated that all the documentation for the conservation easement on Schimek Parcel #53-012-053 has been completed and closing on the property is expected to be within 7 to 10 days.

### **ENGINEER'S REPORT:**

The Board accepted the Engineer's report for May.

### **DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** The Board received the May report. Code Officer Middleman stated there were no resale inspections for May due to COVID-19. However, applications for resale and fire inspection applications have been accepted. There were 8 permits issued, 8 permit inspections, and \$18,329.30 in fees and \$21,265 in escrow collected.
- B. Public Works Department.** The May report was reviewed.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the May report. There were 16 calls for service and 76 man-hours for responses. There were no work details or training in May.
- D. Central Bucks Rescue Squad.** The Board accepted the May report.

### **SUPERVISORS' COMMENTS:**

There were none.

### **MANAGER'S REPORT:**

- A. Escrow Release: Dougherty Stormwater Escrow.** Manager Pantano stated that the Dougherty family has requested stormwater escrow releases from each of their lots. A request to release \$32,661.54 from lot #2, \$29,241.58 from lot #3 and \$31,802.04 from lot #4, for a total release of \$93,705.16 from their stormwater escrow account. Manager Pantano reviewed the request and the Engineer's report recommended the \$93,705.16 be released, with \$53,352.00 remaining in the account. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board voted to approve the release recommended by the Engineer.
- B. Zoning Hearing Board Applications: Iden, 3136/3155 Rushland Road, Lot Line Change.** Manager Pantano stated that the application is scheduled for review by the Planning Commission on July 9.
- C. Zoning Hearing Board Applications: Caputo, 2363 Second Street Pike, Set Back Relief.** Manager Pantano stated that the application is scheduled for review by the Planning Commission on July 9.
- D. PennDot Winter Service Agreement for 2020/2021.** Manager Pantano reviewed the PennDOT Winter Service Agreement. The agreement gives the Township a reimbursement rate of \$1,095.91 per road lane serviced for a total of \$10,082.37. On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the Board voted to accept the per lane rate of reimbursement in the agreement.

**UNFINISHED BUSINESS:**

Chair Pogonowski reminded the residents that tax day is July 15.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was an executive session to discuss potential litigation.

**ADJOURNMENT:**

On a motion by Chair Pogonowski, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 9:09 P.M.

A recording of the Zoom meeting was posted to the Wrightstown Township website on July 7, 2020.

Respectfully submitted,

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Joseph F. Pantano  
Township Manager