

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING OCTOBER 15, 2018**

The Wrightstown Township Board of Supervisors met on Monday, October 15, 2018 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Scott MacNair and Township Code Enforcement Officer Ted Middleman.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of September 17, 2018 and the Board of Supervisors Work Session meeting minutes of October 8, 2018 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following October 1, 2018 payments were approved unanimously:

General Fund bills	\$68,559.94
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve Loan payment	10,833.00
Cable Access Fund bills	3,823.00
Special Reserve Fund bill	1,378.67
Special Projects Fund bill	6,601.30
TOTAL	\$110,795.91

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the October 1 Escrow bills list for \$22,455.33 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund 09/24/18	\$15,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following October 15, 2018 payments were approved unanimously:

General Fund bills	\$105,395.00
Cable Access Fund bills	269.97
JCE Sewer Fund bills	6,334.13
Open Space Fund bill	190.72
Emergency Services Fund bill	36,120.50
TOTAL	\$148,310.32

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfers were approved unanimously.

General Fund to Payroll Fund 10/03/18	\$15,000.00
Building Capital Reserve Fund to General Fund	\$2,351.48
Sewer Matthews Ridge to Sewer Jane Chapman	\$560.00
General Fund to Emergency Services Fund	\$36,120.50

ANNOUNCEMENTS:

- A. The Village Library will host the Traveling Musical Instrument Museum on Wednesday, October 17 at 11 A.M.
The Library will show Double Feature Movie Night on Friday, October 19. At 6:00 P.M. “Peter Rabbit” and at 8:00 P.M. “Jurassic World” will be shown.
There will be a Ghost Hunters Presentation on Tuesday, October 23 at 7:00 P.M.
The Library will have their Used Book Sale on Saturday, November 3 from 9 A.M. to 5 P.M., Sunday, November 4 from 1 to 5 P.M. and Thursday, November 8 from 3 to 9 P.M.
- B. The Historical Commission will hold their final Open House for the season at the Octagonal Schoolhouse on Sunday, October 21 from 1 to 5 P.M.
- C. The Park and Recreation Board will hold the annual Harvest Festival on Saturday, October 20 from 4:00 to 7:00 P.M. at the Middletown Grange Fairgrounds located at 576 Penns Park Road.
- D. There were no changes to the agenda.

FIRE PREVENTION WEEK:

A poster contest for Fire Prevention Week was held for Wrightstown Elementary School students in grades K through 4. The Lingohocken Fire Company selected the winners and announced them at the Fire Company’s Open House on October 7. Vice Chair Magne and Treasurer Lloyd presented recognition certificates from the Township to the first, second and third place winners.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

The Board accepted the September report.

SOLICITOR’S REPORT:

Toll Brothers Maintenance Bond, Chapmans Corner. Solicitor MacNair reviewed the maintenance bond for the Hibbs property which will expire on January 20, 2019. There was no need for any further action currently.

ENGINEER’S REPORT:

There was none.

SUPERVISORS’ COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. **Code/Zoning Department.** The Board accepted the September report. There were 22 permits issued, 69 inspections (10 failed) and a total of \$4,530 in fees collected.
- B. **Public Works Department.** The Board accepted the September report.

- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the September report. There were 20 calls for service, 60 man-hours for responses, 57 man-hours for training and 24 man-hours for work details, for a total of 140 man-hours of service to the community.
- D. Historical Commission Minutes.** The Board accepted the Historical Commission meeting minutes of September 6.

MANAGER'S REPORT:

Grants for Public Works and Library. Township Code Enforcement Officer Middleman requested approve to seek grants for improvements at the Public Works building and the Village Library. The Board approved further research into obtaining grants.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted to adjourn. The meeting was adjourned at 8:03 P.M.

Respectfully submitted,

Joseph F. Pantano
Township Manager