

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING AUGUST 06, 2018**

The Wrightstown Township Board of Supervisors met on Monday, August 06, 2018 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:35 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry W. Clemons, Township Engineer Mario Canales and Township Manager Joseph F. Pantano.

**APPROVAL OF MINUTES:**

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, Board of Supervisors meeting minutes of July 16, 2018 were approved. Treasurer Lloyd abstained from the vote.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following July 23, 2018 payments were approved unanimously:

|                              |                    |
|------------------------------|--------------------|
| General Fund bills           | \$81,490.77        |
| Cable Access Fund bills      | 664.18             |
| JCE Sewer Fund bills         | 3,470.00           |
| Park & Recreation Fund bills | 1,570.65           |
| <b>TOTAL</b>                 | <b>\$87,195.60</b> |

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following August 06, 2018 payments were approved unanimously:

|                                      |                    |
|--------------------------------------|--------------------|
| General Fund bills                   | \$31,843.43        |
| Building Loan payment                | 2,422.00           |
| Open Space Loan payment              | 17,178.00          |
| Highway Capital Reserve Loan payment | 10,833.00          |
| Cable Access Fund bill               | 99.12              |
| Special Projects Fund bill           | 394.30             |
| JCE Sewer Fund bill                  | 40.07              |
| Highway Capital Reserve Fund bills   | 16,870.69          |
| <b>TOTAL</b>                         | <b>\$79,680.61</b> |

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the August 6 Escrow bills list for \$9,925.41 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the August 6 Permanent Escrow bills list for \$1,000.00 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

|                                       |             |
|---------------------------------------|-------------|
| General Fund to Payroll Fund 07/30/18 | \$20,000.00 |
|---------------------------------------|-------------|

**ANNOUNCEMENTS:**

- A. The annual Grange Fair will be held August 15 through August 19 at the Middletown Grange Fairgrounds located at 576 Penns Park Road.

- B. The Historical Commission will hold an Open House at the Octagonal Schoolhouse on Sunday, August 19 from 1 to 5 P.M.
- C. There were no changes to the agenda.

**PUBLIC COMMENT:**

There was none.

**SOLICITOR'S REPORT:**

There was none.

**SUPERVISORS' COMMENTS:**

There were none.

**MANAGER'S REPORT:**

- A. **Zoning Hearing Board Appeal: Yardley Springs (Anchor Beverage).** Manager Pantano reviewed the Zoning Hearing Board Appeal application submitted for a trailer and banner used as signage on the property. The application will go before the Zoning Hearing Board on August 30. The Board also requested Solicitor Clemons gather further information on the close out of the land development and use of the second floor of the building. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board voted unanimously to authorize Solicitor Clemons to represent the Board at the Zoning Hearing Board Appeal.
- B. **Zoning Hearing Board Appeal and Technical Review Board: Hortulus Farm.** Manager Pantano reviewed several notices of violation. A Zoning Hearing Board Appeal application was submitted in response to the violations. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to authorize Solicitor Clemons to represent the Board at the Zoning Hearing Board Appeal and the Technical Review Board.
- C. **Golden Lotus Maintenance Letter of Credit Release.** Manager Pantano reviewed a Maintenance Letter of Credit Release that is due to be released on September 13. Engineer Canales will perform an inspection to verify all maintenance issues have been addressed before the release. If there are still outstanding maintenance issues the Township will request a Letter of Credit extension.
- D. **Public Works Truck Lease Resolution #2018-12.** Manager Pantano discussed the Township's plan to lease/purchase a Public Works truck. He recommended Kansas State Bank as the source for funding. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve the Resolution authorizing the lease/purchase for a Public Works truck at an acquisition cost of \$148,727.00 with a 6-term lease at 4.35% APR.
- E. **Summer Camp Summary.** Manager Pantano reviewed the Summer Camp summary. There was a total enrollment of 52 children over the 3 weeks and a net profit of \$1299.35. Chair Pogonowski also thanked Lingohocken Fire Company, Newtown Police and the Audubon Society for their presentations.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

- A. **House Bill 291.** Chair Pogonowski reviewed House Bill 291 which moves the Earned Income Tax collection from the counties and municipalities to the state level. The Board has

stated it is satisfied with Act 32 which allows the taxes to be collected locally. The Board is approved sending letters of opposition to House Bill 291.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was none.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted to adjourn. The meeting was adjourned at 8:20 P.M.

Respectfully submitted,

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Joseph F. Pantano  
Township Manager