

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MARCH 19, 2018**

The Wrightstown Township Board of Supervisors met on Monday, March 19, 2018 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Solicitor Scott MacNair, Township Engineer Mario Canales and Township Manager Joseph F. Pantano.

APPROVAL OF MINUTES:

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, Board of Supervisors meeting minutes of March 5, 2018 and Board of Supervisors Work Session meeting minutes of March 12, 2018 were approved.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following March 19, 2018 payments were approved unanimously:

General Fund bills	\$116,575.72
Cable Access Fund bills	898.47
Special Projects Fund bill	6,600.00
JCE Sewer Fund bills	4,891.31
Open Space Bond Fund bills	846.70
TOTAL	\$129,812.20

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the March 19, 2018 Escrow bills list for \$9,438.19 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Chair Pogonowski, the following transfers were approved unanimously.

General Fund to Payroll Fund 03/07/18	\$15,000.00
Cable Access Fund to General Fund	\$34,987.77

ANNOUNCEMENTS:

- A. There were no announcements.
- B. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

ZONING HEARING BOARD APPLICATION: 405 ESTATES COURT

Chair Pogonowski reviewed the Planning Commission's recommendation to approve a variance to allow 10 mini-horses on the property located at 405 Estates Court. Chair Pogonowski moved not to oppose the application before the Zoning Hearing Board. The motion was seconded by Vice Chair Magne and approved unanimously. Chair Pogonowski also recommended that the Board review the ordinance pertaining to the number of grazing animals, based on animal size, allowed on a defined sized property.

POLICE REPORT:

Chief Pasqualini announced that the annual “Drug Take Back” event will be held at the Newtown Administrative Building on Saturday, April 28 from 10:00 to 2:00 P.M. In addition, there will be a “Drug Symposium and Awareness” program held at the Newtown Athletic Center on Saturday, April 28 from 10:00 to 2:00 P.M. Chief Pasqualini also gave the February 2018 police report. There were 204 calls for service and 16 traffic citations.

SOLICITOR’S REPORT:

Solicitor Scott MacNair requested an Executive Session.

ENGINEER’S REPORT:

The Board accepted the Engineer’s report for February 2018.

SUPERVISORS’ COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the February 2018 report. There were 14 permits issued, 24 permit inspections (6 failed inspections) and a total of \$25,708.00 in fees collected.
- B. Public Works Department.** The Board received the February 2018 report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the February 2018 report. There were 19 calls for service, 55 man-hours for responses and 87 man-hours for training, for a total of 142 man-hours of service to the community.

MANAGER’S REPORT:

- A. MS4 Stormwater Program Update:** Manager Pantano announced that the required stormwater management public presentation for the MS4 program will be shown at the Board of Supervisor’s Work Session scheduled for March 26.
- B. Public Works Fencing Update:** Fencing bids were received for the area around the salt shed. A & S Fencing submitted the lowest bid of \$19,802.61. Chair Pogonowski moved to award the contract to A & S Fencing. The motion was seconded by Vice Chair Magne and approved unanimously.
- C. 2018 Road Projects:** Manager Pantano announced that road paving is expected to begin in mid-April.
- D. Leasing/Purchase Options:** Manager Pantano discussed the Township’s plan to lease/purchase a dump truck. He recommended that 1st National Bank also be considered as a possible source for funding, in addition to the standard lease/purchase companies.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an executive session to discuss personnel issues.

ADJOURNMENT:

On a motion by Chair Pogonowski, seconded by Vice Chair Magne, both voted to adjourn. The meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Joseph F. Pantano
Township Manager