

Wrightstown Township
Parks and Recreation Board Minutes
May 21, 2024

The meeting was called to order at 7:10 pm at the township building. Attendees were Adrienne Vance, Linda Rentschler, Jeana Zaroni, Dawn McBurney, & Jane Magne. Absent was Melissa Williams.

Previous Minutes: The April 16th, 2024 meeting minutes were approved.

Open Topics:

1. **Community Day** – was held on Saturday, May 18th, 2024.
 - **What went well:** – CSA table was informative as well as the Village Library of Wrightstown’s table had information about programs offered. The signs by the road were helpful to advertise. The Farmer’s Market also made announcements on the microphone letting people know they could walk over to the yard sale.
 - **What to improve for next year:** – Advertise more (possibly in the Bucks County Herold). Possibly change the date (this seemed to be a busy time of year with other activities going on. Send out a “save the date” notice, so people have more time to plan and gather items to sell. Mention the food donations for the food pantry be shelf stable, since some people brought perishables.

2. **Summer Playground Camp**
 - **The dates are:** July 8-July 11, July 15-18, and July 22-25 from 9am-12pm at the FOP Lodge in Wycombe. The cost is \$75 per child per week. Ages are for children entering K-6th grade.
 - **Theme:** Week of July 8th is Dinosaurs. Week of July 15th is Medieval. Week of July 22 is Space Cowboys.
 - **Needs:** Flyers with signup info will be updated and sent out through the township’s email list, as well as posted at the library.

3. **Harvest Festival** – Set up will be Friday, October 18, 2024. The festival will be Saturday, October 19, 2024 from 4pm-7pm at the Grange.
 - **Ideas:** We might want to send out “save the date” emails to the community via the township’s email list. Have a box per game, that way setup & clean up can go easier/quicker. Get a banner flag. If we do a Caricature, have people take #'s so they can walk around and then go back when their # is called to alleviate having to wait at the table the entire time.
 - **Volunteers:** Use Lincs & Community members to run games and food stations.
 - **Flyer & Solicitation letter:** the goal is to have it ready for July 16th meeting.

4. **Veteran’s Day Ceremony** – Sunday, November 17, 2024

5. **New Business**
 - **Budget/Expense Account** – camp revenue can go towards Harvest Fest expenses.

Future Events:

- There will not be a meeting in June. The next meeting is scheduled for July 16, 2024.

Meeting Adjourned at 8:20 pm
Meeting minutes compiled by Dawn McBurney