

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MARCH 1, 2021**

The Wrightstown Township Board of Supervisors met virtually on Monday, March 1, 2021 by Zoom. Chair Chester S. Pogonowski called the meeting to order at 7:32 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Township Solicitor Terry Clemons, Township Engineer Cindy VanHise, Zoning Officer Ted Middleman and Township Manager Joseph F. Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Work Session meeting minutes of January 11, 2021 and February 8, 2021 were approved unanimously.

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of February 1, 2021 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following February 18, 2021 payments were approved unanimously:

General Fund bills	\$35,008.44
Cable Access Fund bills	1,063.65
JCE Sewer Fund bill	84.60
TOTAL	\$36,156.69

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the February 18, 2021 Escrow bills list for \$54,857.28 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (02/04/21)	\$20,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following March 1, 2021 payments were approved unanimously:

General Fund bills	\$122,495.04
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	679.18
MR Sewer Fund bill	4,674.34
JCE Sewer Fund bill	7,543.22
TOTAL	\$165,824.78

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (02/18/21)

\$30,000.00

ANNOUNCEMENTS:

- A. Chair Pogonowski stated there was an Executive Session before the start of the meeting to discuss possible litigation.
- B. Vice Chair Magne announced that the Village Library will be hosting the following online programs. Registration for the programs is available online at www.calendarbuckslib.org.
 - "Determined Spirit " on Thursday, March 8 from 7 to 8 P.M.
 - "ABC's of Civics" on Monday, March 22 from 7 to 8 P.M.
 - "Lung Cancer: Causes and Prevention" on Thursday, March 25 from 6 to 7 P.M.
- C. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Chief Hearn presented the January police report. There were 305 calls for service, 44 traffic citations, and 17 traffic accidents. Two truck enforcement details were held which resulted in 5 truck inspections, 1 citation and 1 warning. Chief Hearn stated that a traffic detail was posted on Park Avenue due to complaints. As a result, there were 24 traffic citations and 11 warnings. Chief Hearn also warned that there has been an increase in fraud activity and that residents should continue to avoid providing their personal information in emails or over the phone when solicited.

SOLICITOR' S REPORT:

- A. **Anderson Preserve Roadway Maintenance Escrow.** Solicitor Clemons reviewed the issues with the final paving of the Anderson Preserve project. The project was not completed to the specifications and requirements. Therefore, an additional maintenance period and escrow funds have been recommended by Solicitor Clemons. The Board requested Solicitor Clemons to present two acceptable options to the developer's attorney. The first option is to remill and repave the road. The second option is to extend the maintenance period to 15 years accompanied by a \$50,000.00 escrow to cover any required repairs.
- B. **Resolution #2021-10, Approving the Refund of Money Paid to Boucher & James, Inc.** Solicitor Clemons reviewed the resolution refunding overcharges paid to Boucher & James, Inc. on various residential and Township projects. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve Resolution #2021-10.

ENGINEER'S REPORT:

The Board accepted the Engineer's report for January.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the January report. There were 22 permits issued, 54 permit inspections (10 failed, 7 resale inspections) and a total of \$12,677.00 in fees collected (\$4,100 in escrow fees).
- B. Public Works Department.** The Board received the January report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the January report. There were 20 calls for service, 390 man-hours for responses and 118.75 man-hours for training, for a total of 508.35 man-hours of service to the community.
- D. Central Bucks Rescue Squad.** The Board accepted the January report.

MANAGER'S REPORT:

- A. Wrightstown Elementary Flasher Replacement, Resolution #2021-11.** Manager Pantano reviewed the submission for a new flashing school sign on Penns Park Road for Wrightstown Elementary by the Council Rock School District. A resolution is requested for the change order to PennDOT. The Board stated they would like some clarification as to when the light will be flashing during the week and year. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve Resolution #2021-11, authorizing Manager Pantano to sign the application on behalf of the Township.
- B. Zoning Hearing Board Applications.**
 - i. 107 Warner Way, Increase in Impervious Surface.** Manager Pantano reviewed the application from 107 Warner Way. The application will be reviewed by the Board at the March 22 Work Session and tentatively heard by the Zoning Hearing Board on March 30.
 - ii. The First Bank and Trust Co. of Newtown, Sign Variance.** Manager Pantano reviewed the sign variance application from The First Bank and Trust Co. of Newtown. The application is scheduled to be reviewed by the Planning Commission on March 11. It will then be reviewed by the Board at the March 22 Work Session and tentatively heard by the Zoning Hearing Board on March 30.
- C. Land Development Applications.**
 - i. Pineville Tavern.** Manager Pantano reviewed the application for the Pineville Tavern. The application was reviewed by the Planning Commission on February 25. The application is scheduled to be reviewed by the Board at the March 8 Work Session.
 - ii. Wood Property.** Manager Pantano reviewed the application for the Wood property. The application is scheduled to be reviewed by the Planning Commission on March 11. It will then be reviewed by the Board at the March 22 Work Session.
- D. Other Submittals.**
 - i. Wrightstown County Store, Concept Plan Discussion.** Manager Pantano reviewed the concept plan submission for the Wrightstown Country Store. The concept plan discussion is scheduled for the March 8 Work Session of the Board.
 - ii. 104 Jane Chapman Drive East Deed Restriction, Impervious Surface.** Manager Pantano reviewed the application from 104 Jane Chapman Drive East. The application

was reviewed by the Planning Commission on February 25. The application is scheduled to be reviewed by the Board at the March 8 Work Session.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:43 P.M.

Respectfully submitted,

Joseph F. Pantano
Manager