

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
MINUTES OF WORK SESSION OF JUNE 26, 2023**

The Wrightstown Township Board of Supervisors Work Session was called to order on June 26, 2023 by Chair Chester S. Pogonowski at the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. In attendance were Vice-Chair Jane B. Magne, Treasurer Robert Lloyd, Township Manager Stacey Mulholland, Township Solicitor Vicki Kushto and Engineer Cindy VanHise.

Call to Order 5:05 PM

1. BUSINESS

A. Sullivan Barn Façade Changes. Mr. Sullivan did not attend. No action taken

2. SOLICITOR'S REPORT

No Report.

3. ENGINEER'S REPORT

No Report.

4. SUPERVISORS' COMMENTS

No Comment

5. MANAGER'S REPORT

A. Delinquent Taxes, Kim Kleinguenther. Ms. Kleinguenther was here to discuss delinquent property tax distributions. In reviewing budgets, Chair Pogonowski noticed that there were a couple occurrences where the delinquent distribution was deposited to the General Fund rather than being distributed to the appropriate funds. Ms. Kleinguenther further researched this issue and found that from 2010 to 2023 the delinquent taxes were deposited in the General Funds. It appears that transfers will need be made to move money from the General fund to special. The following are approximate values. Fire Fund (\$26,000), EMS Fund (\$17,500) Open Space (\$32,000), Building Fund (\$18,000), Road Projects (\$31,000). The Board authorized Ms. Kleinguenther to move forward with the transfers. These will be handled through the normal process and approved as interfund transfers on the bills list.

B. Basement Electrical. Vice-Chair Magne had previously noticed that one of the electric bills had gone up five times in cost. Mr. Dutko looked into this and found that the costs is associated with a single-phase electric service in the basement of the Township Building. The additional costs are driven by new dehumidifiers which were brought in after the flooding. In researching this issue, he also found that the sump pumps, alarms systems and a few other items were not hooked into the emergency generator power. On the second floor, the air conditioners are not on the generators. He will be working to get an estimate to hook these items to the generator.

In speaking about the generators, the Board felt it is important to get the current generators on a maintenance schedule. The Manager will follow up with

EXECUTIVE SESSION

An executive session is required to discuss items of litigation.

ADJOURNMENT

On a motion by Treasurer Lloyd and second by Vice-Chair Magne, all voted to adjourn. The meeting was adjourned at 5:40 P.M.

Respectfully Submitted,

Stacey Mulholland,
Township Manager