

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING JULY 19, 2021**

The Wrightstown Township Board of Supervisors met on Monday, July 19, 2021 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne (attended via Zoom), Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Joseph Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of June 7, 2021 and Board of Supervisors Work Session meeting minutes of June 14, 2021 and June 28, 2021 were approved unanimously.

On a motion by Chair Pogonowski, seconded by Vice Chair Magne, Board of Supervisors Work Session meeting minutes July 12, 2021 were approved. Treasurer Lloyd abstained from the vote.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following June 21, 2021 payments were approved unanimously:

General Fund bills	\$34,028.47
Cable Access Fund bills	1,726.94
MR Sewer Fund bills	3,344.10
JCE Sewer Fund bills	5,789.81
Open Space Fund bills	1,094.81
TOTAL	\$45,984.13

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the June 21, 2021 Escrow bills list for \$11,715.10 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (06/10/21)	\$20,000.00
General Fund to Procurement Card (06/07/21)	\$10,000.00

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following July 5, 2021 payments were approved unanimously:

General Fund bills	\$104,110.99
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	1,423.03
MR Sewer Fund bills	3,666.36
JCE Sewer Fund bill	19,121.08
TOTAL	\$158,754.46

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (06/23/21)	\$20,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following July 19, 2021 payments were approved unanimously:

General Fund bills	\$86,069.41
Cable Access Fund bills	298.47
JCE Sewer Fund bill	42.83
Open Space Fund bills	663.34
TOTAL	\$87,074.05

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the July 19, 2021 Escrow bills list for \$12,344.40 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (07/07/21)	\$40,000.00
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ANNOUNCEMENTS:

- A.** Vice Chair Magne announced that the Village Library has new hours.
 - Monday, Tuesday and Friday the Library is open 9 A.M. to 5 P.M.
 - Wednesday and Thursday hours are 9 A.M. to 7 P.M.
 - Saturday hours are 10 A.M. to 1 P.M.
 - Sunday hours are 1 P.M. to 5 P.M.
- B.** Vice Chair Magne announced that the Village Library will be hosting the following online programs. Registration for the programs is available online at www.calendarbuckslib.org.
 - "Spark Joy: Make Tidying a Special Event " on Wednesday, July 21 from 7 to 8 P.M. and Thursday, July 22 from 7 to 8 P.M.
 - "A Parents Guide: Help Your Teen Manager Their Healthcare" on Tuesday, July 27 from 12 to 1 P.M.
 - "Fearless Women Spies of World War II" on Thursday, July 29 from 7 to 8 P.M. (This event will be held in person at the Community Room)
- C.** There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Chief Hearn presented the May police report. There were 344 calls for service, 50 traffic citations and 6 traffic accidents. An enforcement detail was held on Park Avenue due to traffic complaints, which resulted in 19 citations and 8 warnings. Chief Hearn reminded residents that there has been an increase in fraud activity and that residents should continue to avoid providing their personal information in emails or over the phone when solicited. Chief Hearn also noted there was a Police Memorial Service on May 17 honoring the 13 Bucks County officers who died in the line of duty. Chief Hearn thanked Wrightstown Township for use of their meeting room to conduct the Police Consortium Test held on May 22. He also announced that during the third

week of August a section of Swamp Road, located between Durham Road and Worthington Mill Road, will be closed for PennDOT to complete a gas main repair.

SOLICITOR' S REPORT:

- A. JMZO Zoning Amendments.** Solicitor Vicki Kushto reviewed a proposed zoning amendment which would allow a portion of the property belonging to the Washington Crossing Veterans Cemetery to be rezoned. The 3.2 acre parcel is currently zoned VR1 and would be changed to CM, which is the zoning for the remainder of the cemetery. The Board authorized Solicitor Kushto to send a letter to the Jointure stating the Township is not opposed to the amendment and it may be advertised.
- B. Anderson Preserve Dedication, Resolution #2021-15.** Solicitor Kushto reviewed Resolution #2021-15 approving the dedication of improvements and 9.67 acres of open space for Anderson Preserve. The project would move into the 18 month maintenance period, with the requirements of a maintenance bond for \$115, 696.12, and the need to address a street light glare issue to the satisfaction of the Township. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the resolution was approved unanimously.
- C. Bennett Lane (Anderson Preserve) Liquid Fuels, Resolution #2021-16.** Solicitor Kushto reviewed Resolution #2021-16 accepting Bennett Lane as a public road making it eligible for Liquid Fuels funds. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the resolution was approved unanimously.
- D. ACT 65.** Solicitor Kushto reviewed ACT 65 which is an amendment to the Sunshine Law and will be effective August 25, 2021. The change requires all boards and commissions to post their agendas 24 hours before a meeting. The agenda must also be posted at the location of the meeting and copies must be available to attendees. In addition, a board may not take action on any matters that are not listed on the agenda. The only exceptions are emergency business, business arising within a 24 hour period that does not require funds or entering into a contract or agreement, and business that arises during the meeting which does not require funds or entering into a contract or agreement. If the business arises during a meeting, a vote may be taken to add the item to the agenda and an amended agenda must then be posted on the website by the next business day.

ENGINEER'S REPORT:

- A. 2021 Road Project Bids.** Engineer VanHise reviewed the bids for the road projects. The first contract for road base repair was estimated to be \$17,230.00, while the lowest bid of three was \$24,042.00 from Associated Paving Contractors, Inc.. The second contract for surface treatment and maintenance was estimated to be \$27,504.00, with the only bid being \$47,991.10 from Asphalt Maintenance Solutions. The cost of the combined projects would be \$72,033.10. Engineer VanHise stated that the unit costs were four times greater than last year's cost partly due to the smaller size of the projects. After discussion and some hesitancy by the Board due to the cost, on a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board approved unanimously to award the contracts to the lowest bidders.
- B. Engineer's Report:** The Board accepted the Engineer's report for May.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the May report. There were 18 permits issued, 58 permit inspections (16 failed, 6 resale inspections) and a total of \$10,061.50 in fees collected (\$7,020 in escrow fees).
- B. Public Works Department.** The Board received the May report.

C. Lingohocken Fire Company Report. Chair Pogonowski reviewed the May report. There were 18 calls for service, 99.17 man-hours for responses, 142 man-hours for training and 42.50 man-hours for work detail, for a total of 283.67 man-hours of service to the community.

D. Central Bucks Rescue Squad. The Board accepted the May report.

MANAGER'S REPORT:

There was none.

UNFINISHED BUSINESS:

Vice Chair Magne asked about the status of the Local Recovery Act funds. Manger Pantano stated the Township received a portion of the \$300,000.00 funds for this year and the remainder of the funds will be distributed over the next 2 years. He also said that he received information on the eligible uses for the funds and is currently reviewing them to determine what would be the best use for the Township.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an executive session to discuss potential litigation.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:41 P.M.

Respectfully submitted,

Joseph F. Pantano Manager