

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MARCH 6, 2023**

The Wrightstown Township Board of Supervisors met on Monday, March 6, 2023 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Engineer Cindy VanHise and Township Manager Stacey Mulholland.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board of Supervisors Work Session minutes of January 9, 2023 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following February 13, 2023 payments were approved unanimously:

General Fund bills	\$47,080.14
Building Loan Payment	2,422.00
Open Space Loan Payment	17,178.00
Highway Capital Reserve Loan Payment	10,833.00
Cable Access Fund bills	1,298.52
Matthews Ridge Sewer Fund bills	6,264.31
Jane Chapman East Sewer Fund bills	11,934.41
<b>TOTAL</b>	<b>\$97,010.38</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (02/08/23)	\$25,000.00
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On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following February 27, 2023 payments were approved unanimously:

General Fund bills	\$109,188.09
Cable Access Fund bills	995.52
Special Projects Fund bill	43,058.37
Matthews Ridge Sewer Fund bill	4,875.41
Jane Chapman East Sewer Fund bill	9,566.70
<b>TOTAL</b>	<b>\$167,684.09</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the February 27, 2023 Escrow bills list for \$46,368.73 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (02/22/23)	\$25,000.00
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## **ANNOUNCEMENTS:**

- A.** Vice Chair Magne announced that the Village Library will be hosting the following programs. Registration for the programs is available online at [www.calendarbuckslib.org](http://www.calendarbuckslib.org).
  - “What’s Luck Got to Do with It? An Irish Tribute” will be held on Monday, March 13 from 7:00 to 8:15 P.M.
  - “Christine de Pisan: The Woman and the Warrior of the 14<sup>th</sup> Century” will be held on Monday, March 20 from 7:00 to 8:00 P.M.
- B.** Vice Chair Magne reminded residents that the Historical Commission has an exhibit of notable Rushland artists, Maxo Vanka and Roy Nuse, along with the Arnold Brothers postcards, on display in the lobby of the Township building.
- C.** She also announced the Township Park and Recreation Board will be holding a Community Day on May 20 at the Middletown Grange from 9:00 A.M. to 1:00 P.M.
- D.** There were no changes to the agenda.

## **PUBLIC COMMENT:**

- A.** Gail Acosta of 3090 Old Wilkinson Road, Rushland stated she would like to advocate for the revitalization and preservation of Rushland. Mrs. Acosta said that she was speaking on behalf of fellow residents of Rushland, and expressed their concerns about the road traffic and the historic barn on the quarry property. The barn and the surrounding property are falling into disrepair and are supposed to be maintained by Eureka Quarry. Mrs. Acosta also said that Rushland residents are concerned about their wells due to blasting. The quarry has begun blasting again, and the recent blasts have created a substantial amount of sediment on well filters, requiring her and other residents to replace their filters after each blast. In addition, residents have not been receiving notification of upcoming blasts, whereas notices were previously posted in the Rushland Post Office. Mrs. Acosta also asked the Board what could be done to restore Rushland Train Station. Vice Chair Magne reported that Solicitor Clemons will be contacting Mr. Steve Harris, lawyer for Eureka Quarry about the barn and surrounding property. She also said the Historical Commission has been trying to work with the New Hope Ivyland Railroad to encourage the restoration of the station. She noted that the Wycombe Train Station restoration was accomplished through grants and donations. It would be necessary for someone to seek out and apply for grants for restoration of the Rushland Station.
- B.** Bart Wilson of 810 Mill Creek Road, Rushland stated that stone is still being removed from Eureka’s Rush Valley Quarry.

## **SOLICITOR’S REPORT:**

- A. Sullivan, Conditional Use.** Solicitor Clemons reported that the conditional use decision for 2193 Second Street Pike was finalized on February 26, 2023.
- B. Sullivan, Land Development, Resolution #2023-07.** Solicitor Clemons reviewed revisions for the required fencing as part of the land development approval for use of the existing barn as an event venue. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board approved the Sullivan Land Development, Resolution #2023-07.
- C. Planning Commission Comprehensive Plan Update.** Solicitor Clemons reviewed the Jointure Comprehensive Plan recommendations presented by the Planning Commission. Chair Pogonowski suggested the Board review the recommendations in further detail at the next meeting before approving the changes.

## **ENGINEER’S REPORT:**

There was none.

## SUPERVISORS' COMMENTS:

There were none.

## MANAGER'S REPORT:

- A. Pennoni Intersection Traffic Study.** Manager Mulholland noted the cost of \$3000 for a traffic study of the intersection of Penns Park Road and Second Street was included in the 2023 Budget. She said that it has come to the Township's attention that a study also needs to be conducted of the intersection of Route 413 and Brownsburg Road. The additional traffic study would cost \$1600. Manager Mulholland requested the Board approve the added cost for the additional traffic study. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board approved both traffic studies for a total cost of \$4,600.
- B. Emergency Management Coordinator.** Manager Mulholland said that at the previous work session the responsibilities and job description for an Emergency Management Coordinator position were reviewed and approved. She recommended Daniel Doyle for the position of Emergency Management Coordinator for the Township. The position will need to be approved by the Governor's office. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board approved sending their nomination of Daniel Doyle for the position of Emergency Management Coordinator to the Governor's office.
- C. Fee Schedule, Resolution #2023-08, Amending Resolution #2009-02.** Manager Mulholland reported that sections 1 through 9 of the Fee Schedule, which pertain to applications and building fees, have been studied and updated. She requested the Board's approval to update the 2009 Fee Schedule. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Board approved Resolution #2023-08 which will amend the Fee Schedule.
- D. Verizon Franchise Agreement, Ordinance #328.** Manager Mulholland stated the ordinance for the Verizon Franchise Agreement had been advertised and she requested the Board adopt the agreement. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board approved Ordinance #328 authorizing execution of the contract for the Verizon Franchise Agreement. Treasurer Lloyd abstained from the vote due to a conflict of interest.
- E. Tree Quote.** Manager Mulholland reported there are 5 to 6 trees that need to be removed on Penns Park Road. The project should take one day and would require a bucket truck and a crane. The quote received from Wycombe Tree Service was for \$6950. Chair Pogonowski and Vice Chair Magne requested additional quotes be obtained. Chair Pogonowski suggested the Board act on the project at the next work session.
- F. Large Format Scanner.** Manager Mulholland requested authorization for the purchase of a large format scanner. She said the office has predominately only paper copies of plans. For all new projects digital copies are required, but older plans must be copied in sections and assembled, or an employee must have them copied at Staples. A scanner would allow for all the current paper-only copies to be converted to digital copies. Vice Chair Magne recommended charging a fee for a printed copy of plans due to paper costs and equipment maintenance. Chair Pogonowski suggested that a specific fee could be added to the fee schedule. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, the Board approved the purchase of an Altek Image Pro 305 scanner.
- G. Recorder of Deeds.** Manager Mulholland noted that the County's "Adopt A Book" program is asking for donations to preserve historic deed books. She reviewed previous Township donations to the program and the last donation in December 2019 was \$500. Chair Pogonowski said he believes it is a good value to have the historical documents restored and preserved. On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the Board approved a \$1,000 donation to the County "Adopt A Book" program.
- H. Notary.** Manager Mulholland announced that Meredith Salisbury, code enforcement clerk, has completed her notary training and is now an official notary.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There was none.

**EXECUTIVE SESSION:**

There was an executive session held before the Board of Supervisors meeting to discuss personnel issues.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 9:10 P.M.

Respectfully submitted,

Stacey Mulholland, Manager