

WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION MEETING January 13, 2025

The Wrightstown Township Board of Supervisors met on Monday, January 13, 2025, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 5:00 PM. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise, and Township Manager Stacy Crandell.

1. **ANNOUNCEMENTS:** There was an executive session on January 8, 2025, to discuss personnel issues.
2. **APPROVAL OF MINUTES:** On a motion by Vice Chair Magne the minutes, with edits by Chair Pogonowski and Vice Chair Magne, and seconded by Treasurer Lloyd were unanimously approved.
3. **APPROVAL OF BILLS:** On a motion by Vice Chair Magne, and seconded by Treasurer Lloyd, the bills list dated January 13, 2025, was unanimously approved.
4. **BUSINESS:**
 - A. **Resolution 2025-08 Salary Resolution 2025.** Before the approval of Resolution 2025-08, Chair Pogonowski made a motion, seconded by Treasurer Lloyd, to appoint David James as the Road Master, with additional responsibilities. This motion was unanimously approved. Resolution 2025-08 was unanimously approved on a motion made by Vice Chair Magne and seconded by Treasurer Lloyd.
 - B. **Contract from Hough Associates for 904 Recycling Grant Services.** Township Manager Stacy Crandell suggested a one-year agreement with Hough Associates. Vice Chair Magne made a motion seconded by Treasurer Lloyd, and approved by all, to authorize Township Manager Stacy Crandell to sign the recycling contract.
 - C. **Discussion regarding Future of Sewage Facilities Board.** Manager Crandell suggested the Sewage Facilities Board be disbanded due to lack of activity. The board can be brought back if needed, all agreed.
 - D. **Discussion of Website Redesign.** Manager Crandell explained the proposal for the new website design, and that it would include adding accommodations by the 2027 deadline. There was a brief discussion between the Board members and Manager Crandell regarding the design, cost, and practicality of the website. It was suggested that the website design have a unique look that would be fitting of the township that would also be functional and include fillable forms. The Board agreed to move forward with the planning of the new website.
5. **SOLICITOR'S REPORT:** Chair Pogonowski asked about the previous discussions on changing the supervisor's salary, and tax collector commissions.
6. **ENGINEER'S REPORT:** There was no report.
7. **ADJOURNMENT:** The meeting was adjourned at 5:26 PM.

Respectfully submitted,

Stacy Crandell, Township Manager