

**WRIGHTSTOWN TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 6, 2025**

The Wrightstown Township Board of Supervisors met on Tuesday, January 6, 2024, in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Temporary Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Jane B. Magne, Robert S. Lloyd, Solicitor Vicki Kushto, Township Engineer Cindy VanHise and Township Manager Stacy Crandell.

1. Temporary Chair Pogonowski announced that at the Board of Supervisors meeting held on December 16, 2023, he had been appointed Temporary Chair for this meeting and Stacy Crandell had been appointed Temporary Secretary for this meeting. There was an executive session prior to this meeting to discuss personnel issues.
2. On a motion by Member Lloyd, seconded by Member Magne, and approved by all members, Chester S. Pogonowski was elected Chair.
3. On a motion by Chair Pogonowski, seconded by Member Lloyd, and approved by all members, Jane B. Magne was elected Vice-Chair.
4. On a motion by Vice-Chair Magne, seconded by Chair Pogonowski, and approved by all members, Robert S. Lloyd was elected Treasurer.
5. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, and approved by all members, Stacy Crandell was elected Secretary.
6. On a motion by Vice-Chair Magne, seconded by Chair Pogonowski, and approved by all members, the Board will recommend to the Auditors that the Treasurer's bond be set at \$5,000,000.00.
7. On a motion by Member Lloyd, seconded by Vice-Chair Magne, and approved by all members, the Board agreed to set the Township Manager bond at \$100,000.
8. Chair Pogonowski stated there was no appointment of Road Master at this meeting.
9. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, and approved by all members, the Board will recommend to the Auditors that a supervisor's pay when working for the Public Works Department be set at \$36.00 per hour.
10. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, and approved by all members, Resolution 2025-01 appointing Board and Commission members was passed.
11. On a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, and approved by all members, Resolution 2025-02 appointing professional consultants for the year 2025 was passed. Chair Pogonowski read the names of the firms.
12. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, and approved by all members, the Board confirmed depositories for the year 2025, naming The First National Bank of Newtown, TD Bank, and Pennsylvania Local Government Investment Trust.

13. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, and approved by all members, Resolution 2025-03 setting meeting dates for all Boards and Commissions and establishing legal holidays for Wrightstown Township were passed. Chair Pogonowski read the meeting dates and legal holidays.
14. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, and approved by all members, Resolution 2025-04 appointing delegates to the Tax Collection Committee, pursuant to Act 32 of 2008, was passed.
 - Jane Magne was certified as the Primary Voting Delegate.
 - Chester Pogonowski was certified as the First Alternate Voting Delegate.
 - Robert Lloyd was certified as the Second Alternate Voting Delegate.
 - Stacy Crandell was certified as the Third Alternate Voting Delegate.
15. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, and approved by all members, Jane B. Magne, Chester S. Pogonowski, Robert S. Lloyd, and Township Manager Stacy Crandell were authorized to attend the PSATS Educational Conference and the BCATO semiannual conferences.
16. On a motion by Chair Pogonowski, seconded by Treasurer Lloyd, and approved by all members, Jane B. Magne was certified as the Voting Delegate to the annual PSATS Educational Conference.
17. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, and approved by all members, Jane B. Magne was appointed the Board Liaison to the Planning Commission, Environmental Advisory Counsel, Park and Recreation Board, and the Historical Commission. Chester Pogonowski was appointed the Board Liaison to the Fire Department, Police, EMS services, the Road Department, and Emergency Management. Robert Lloyd was appointed the Board Liaison to the Auditors and Finance Department.
18. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, and approved by all members, Resolution 2025-05 authorizing the use of a Facsimile Stamp for Treasurer Lloyd (with the signature in conjunction with the wet ink signature of one additional Wrightstown Township Board Supervisor) was approved.
19. Approval of bills.
 - a. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, the attached December 27, 2024, bills list was approved by all.
 - b. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, the attached December 27, 2024, Transfer of funds on bills list, was approved by all.
20. On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, The December 16, minutes was approved.
21. Engineer VanHise requested approval of a partial escrow release for Twining Construction until all items are completed. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, the request for Escrow Release #5 was approved by all.
22. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, and approved by all, authorization was given to hire a current employee as Code Clerk, pursuant to the terms in an offer letter. Chair Pogonowski commented that employee salary resolutions would be presented at the next meeting.

23. There was a request from Representative Marcell's office asking for a speed study on Cherry Lane.

24. a. On a motion by Chair Pogonowski, seconded by Vice-Chair Magne, Resolution 2025-06, Acceptance of Balmoral Dedication was approved by all.

b. On a motion by Vice-Chair Magne, seconded by Treasurer Lloyd, Balmoral Escrow Release #6-Final was approved by all.

c. Resolution 2025-07 Accepting Sarah Drive, was not approved at this meeting and will be discussed at a later meeting once all conditions have been met.

25. Redesigning the website was discussed and will be addressed at the next meeting.

PUBLIC COMMENT:

A resident asked if the burn ban ordinance had been lifted. Solicitor Kushto responded that the ordinance had an end date, and that the ban had been cancelled.

Vice-Chair Magne and Chair Pogonowski asked residents to be mindful when shoveling snow to keep it on your own property and away from the road.

ADJOURNMENT:

With there being no further business to go before the Board, on a motion by Treasurer Lloyd, seconded by Vice-Chair Magne, and approved by all members, the Reorganization Meeting was adjourned at 8:13 P.M.

Respectfully submitted,

Stacy Crandell
Manager