

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MAY 20, 2019**

The Wrightstown Township Board of Supervisors met on Monday, May 20, 2019 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:35 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Scott MacNair, Township Engineer Cindy VanHise, Code Enforcement Officer Ted Middleman and Township Manager Joseph Pantano.

**APPROVAL OF MINUTES:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors meeting minutes of May 6, 2019 and Board of Supervisors Work Session meeting minutes of May 13, 2019 were approved unanimously.

**APPROVAL OF BILLS:**

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following May 20, 2019 payments were approved unanimously:

General Fund bills	\$80,815.79
Cable Access Fund bills	961.92
MR Sewer Fund bills	3,371.25
JCE Sewer Fund bills	5,627.91
Open Space Fund bill	310.00
<b>TOTAL</b>	<b>\$91,086.87</b>

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the May 20, 2019 Escrow bills list for \$22,767.86 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund (5/15/19)	\$20,000.00
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**ANNOUNCEMENTS:**

- A. The Primary Elections will be held Tuesday, May 21 from 7:00 A.M. to 8:00 P.M..
- B. There were no changes to the agenda.

**PUBLIC COMMENT:**

Representative Wendi Thomas announced that her new office is now open and located at 1038 Second Street Pike, Richboro. The office hours are Monday through Friday from 9:00 A.M. to 4:30 P.M. The office can help residents with any State-related issues. Representative Thomas also said that residents can register to receive weekly updates by calling the office or by visiting the website [repthomas.com](http://repthomas.com).

**POLICE REPORT:**

The Board accepted the Police report for April. There were 300 total calls for service.

**SOLICITOR'S REPORT:**

**Warrantless Arrest Ordinance # 321.** Solicitor MacNair reviewed Ordinance #321 authorizing warrantless arrests for summary offenses. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the ordinance was approved unanimously.

**ENGINEER'S REPORT:**

The Board accepted the Engineer's report for April.

**SUPERVISORS' COMMENTS:**

There were none.

**DEPARTMENT REPORTS:**

- A. Code/Zoning Department.** The Board received the April report. There were 16 permits issued, 34 permit inspections (5 failed inspections) and a total of \$8,455.50 in fees collected.
- B. Public Works Department.** The Board received the April report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the April report. There were 21 calls for service, 95 man-hours for responses, 427 man-hours for work detail and 158 man-hours for training, for a total of 680 man-hours of service to the community.
- D. Historical Commission Minutes.** The Board accepted the Historical Commission meeting minutes of April 4. Vice Chair Magne said that Octagonal School House had its first Open House on May 19 and the next one will be June 16 from 1 to 5 P.M.

**MANAGER'S REPORT:**

- A. Right to Know Law.** Manager Pantano said he has been in contact with other townships that have expressed concerns about the use of the current Right to Know Law. He is concerned that the law is being used improperly for commercial sales purposes. He recommended that a resolution be created outlining guidelines for Right to Know requests. The Board authorized the creation of a draft resolution.
- B. PennDOT Road Program.** A map was received from PennDOT listing Township's roads that are currently scheduled to be paved. PennDOT will be paving Swamp Road and Mill Creek Road.
- C. Computer System Server.** The current computer server was purchased in 2013 and is due to be replaced. The quote to replace the server is between \$2,500.00 to \$3,000.00. Manager Pantano recommended that the Board authorize the purchase of a new computer system server. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to authorize the purchase of a new computer system server to not exceed the amount of \$3,200.00.

**UNFINISHED BUSINESS:**

There was none.

**NEW BUSINESS:**

There was none.

**PUBLIC COMMENT:**

There were none.

**EXECUTIVE SESSION:**

There was executive session to discuss personnel issues.

**ADJOURNMENT:**

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:32 P.M.

Respectfully submitted,

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Joseph F. Pantano  
Township Manager