

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MARCH 18, 2019**

The Wrightstown Township Board of Supervisors met on Monday, March 18, 2019 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Township Planner Cindy VanHise, Code Enforcement Officer Ted Middleman and Township Manager Joseph Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, Board of Supervisors Work Session meeting minutes of February 25, 2019 and Board of Supervisors meeting minutes of March 4, 2019 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following March 18, 2019 payments were approved unanimously:

General Fund bills	\$52,542.95
Cable Access Fund bills	607.28
MR Sewer Fund bill	2,626.22
JCE Sewer Fund bills	3,896.58
TOTAL	\$59,673.03

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the March 18, 2019 Escrow bills list for \$8,776.31 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following transfer was approved unanimously.

General Fund to Payroll Fund	\$16,000.00
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ANNOUNCEMENTS:

- A. Chair Pogonowski explained that both the County and Township tax bills were recently sent out with an error stating that there are two line items that read "County Taxes" and "County Taxes". The bill does not specifically state Wrightstown Township, but this error does not affect the total bill.
- B. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

Chief Hearn gave the February police report. There were 257 calls for service, 43 traffic citations and 12 traffic accidents. Chief Hearn also announced several upcoming events. There will be a "School Safety Forum" at Newtown Middle School on March 19 at 7 P.M. and a "Drug Take Back" at Newtown Township Municipal Building on April 27 from 10 A.M. to 2 P.M. "Coffee with a Cop" will be scheduled for April, but the specific date is still pending.

SOLICITOR'S REPORT:

There was none.

MS4 POLLUTION REDUCTION PLANS:

Terry Harris from Boucher & James reviewed the two PRP (Pollutant Reduction Plans) for Wrightstown Township that were originally created in 2017. A PRP for Jericho Creek was designed to monitor sediment and a PRP for Neshaminy Creek was created to monitor sediment and nutrients. The reports were prepared in August 2017, and the DEP commented on them in August 2018. The plans were revised in January 2019 and advertised in March for public comment. Another revision will be made in April before being sent back to the DEP.

ENGINEER'S REPORT:

The Board accepted the Engineer's report for February.

SUPERVISORS' COMMENTS:

Chair Pogonowski noted that the new Township website is active and encouraged interested residents to sign up on the site to receive email updates and notifications.

DEPARTMENT REPORTS:

- A. Code/Zoning Department.** The Board received the February report. There were 19 permits issued, 33 permit inspections (4 failed inspections) and a total of \$9,198.00 in fees collected.
- B. Public Works Department.** The Board received the February report.
- C. Lingohocken Fire Company Report.** Chair Pogonowski reviewed the February report. There were 34 calls for service, 174 man-hours for responses and 96 man-hours for training, for a total of 270 man-hours of service to the community.
- D. CB Ambulance Report.** The Board received the January report.

MANAGER'S REPORT:

- A. AAA Development (Dunkin Donuts).** Manager Pantano announced that the Planning Commission's review meeting for Dunkin Donuts will be held on April 11 and the Board of Supervisor's Work Session review is scheduled for April 22.
- B. 2019 Road Paving Program.** Manager Pantano stated that the proposal for the Road Paving Program was not ready. The current proposal includes a complete leveling and resurfacing for all of Brownsburg Road instead of specific sections. The proposal needs to be amended for only specific areas of the road. In addition, Manager Pantano said the proposal includes bids for both cold paving and hot mix for Mud Road. He recommended that cold paving was the best option for Mud road.
- A. Bucks County 2019 Mosquito Borne Disease Control Program.** The Bucks County Board of Health has requested permission to monitor and treat Township-owned properties, except for Anchor Run Farm, for mosquitos. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board unanimously granted permission for the Bucks County Health Department to monitor and treat for mosquitos Township-owned properties, except for Anchor Run Farm.
- B. Matthews Ridge Sewer Plant Operation Agreement with Private Utilities, Inc.** Manager Pantano said that Private Utilities has presented a proposal to operate and maintain the Matthews Ridge sewer plant for \$1,850.00 per month. He recommended authorization of this agreement. Vice Chair Magne noted that the funds for the treatment plant are paid by the residents of the Matthews Ridge development and not out of the General Fund. On

a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the agreement for Private Utilities to operate and maintain the Matthews Ridge sewer plant for \$1,850.00 per month was approved unanimously.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

There was none.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was none.

ADJOURNMENT:

On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, all voted to adjourn. The meeting was adjourned at 8:23 P.M.

Respectfully submitted,

Joseph F. Pantano
Township Manager