

**WRIGHTSTOWN TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING FEBRUARY 6, 2017**

The Wrightstown Township Board of Supervisors met on Monday, February 6, 2017 in the Meeting Room of the Wrightstown Township Municipal Building, 2203 Second Street Pike, Wrightstown, PA. Chair Chester S. Pogonowski called the meeting to order at 7:30 P.M. Present were Vice Chair Jane B. Magne, Treasurer Robert S. Lloyd, Solicitor Terry Clemons, Engineer Mario Canales and Township Manager Joseph F. Pantano.

APPROVAL OF MINUTES:

On a motion by Treasurer Lloyd, seconded by Chair Pogonowski, Board of Supervisors Reorganization meeting minutes of January 3, 2017, Board of Supervisors meeting minutes of January 3, 2017 and Board of Supervisors Work Session meeting minutes of January 9, 2017 were approved unanimously.

APPROVAL OF BILLS:

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following January 23, 2017 payments were approved unanimously:

General Fund bills	\$95,582.62
Cable Access Fund bill	325.00
Sewer Fund JCE bill	38.41
Total	\$96,946.03

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$20,000.00 from the General Fund to the Payroll Fund was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, a transfer of \$5000.00 from the PLGIT General Fund to the Procurement Card account was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the following February 6, 2017 payments were approved unanimously:

General Fund bills	\$52,951.15
Building Loan payment	2,422.00
Open Space Loan payment	17,178.00
Highway Capital Reserve loan	10,833.00
Cable Access Fund bills	5,890.00
Open Space Bond Fund bill	75.00
Matthews Ridge Sewer Operating Fund bill	7.50
Jane Chapman East Sewer Operating Fund bills	1,262.24
Total	\$90,258.89

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, the February 6, 2017 Escrow bill list for \$32,527.43 was approved unanimously.

On a motion by Vice Chair Magne, seconded by Treasurer Lloyd, transfers of \$20,000 from the General Fund to the Payroll Fund, \$20,000.00 from the Contingency Fund to the General Fund and \$500.00 from the General Fund to the Park and Recreation Fund were approved unanimously.

ANNOUNCEMENTS:

- A. There were no announcements.
- B. There were no changes to the agenda.

PUBLIC COMMENT:

There was none.

POLICE REPORT:

- A. Chief Pasqualini introduced Officer Nick Ciambrello to the Supervisors. Officer Ciambrello recently finished working with a Field Training Officer and will now be on patrol.
- B. Chief Pasqualini gave the November police report. There were 196 calls for service and 8 traffic citations.
- C. Chief Pasqualini gave the December police report. There were 154 calls for service and 3 traffic citations.

SOLICITOR'S REPORT:

- A. **Floodplain Ordinance.** Solicitor Clemons reviewed the proposed ordinance. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve Ordinance 314.
- B. **Black Oak Place**
 - 1. **Material Change Request.** Engineer Canales reviewed the request for changes which included a change in the material for a drainage pipe and for curbs. The Board accepted the changes. No vote was taken.
 - 2. **Request to Reduce Letter of Credit for Financial Security.** The Solicitor reviewed the request. After much discussion, the Board determined the amount in the letter of credit should not be reduced.

ENGINEER'S REPORT:

- A. **2017 Road Projects.** Engineer Canales informed the Board that Mud Road and Brownsburg Road are in worse condition than originally determined. After he finishes his road assessment, he may suggest delaying top coating those roads this year and reevaluate them in 2018.
- B. **November 2016 Report.** The Board accepted the November 2016 Engineer's report.
- C. **December 2016 Report.** The Board accepted the December 2016 Engineer's report.

SUPERVISORS' COMMENTS:

There were none.

DEPARTMENT REPORTS:

- A. **November 2016 Reports**
 - 1. **Code/Zoning Department.** The Board received the November report. There were 24 permits issued, 30 permit inspections (8 failed inspections) and a total of \$5,266.00 in fees collected.
 - 2. **Road Department.** The November report was received by the Board.
 - 3. **Lingohocken Fire Company.** Chair Pogonowski reviewed the November activity report. There were 21 calls for service, 44 man-hours for responses and 58 man-hours for training, for a total of 101 man-hours of service to the community.
 - 4. **Central Bucks Rescue Squad.** The Board accepted the November report.
 - 5. **Historical Commission.** The November 3 meeting minutes were accepted by the Board.

B. December 2016 Reports

- 1. Code/Zoning Department.** The Board received the December report. There were 8 permits issued, 22 permit inspections (9 failed inspections) and a total of \$838.00 in fees collected.
- 2. Road Department.** The December report was received by the Board.
- 3. Lingohocken Fire Company.** Chair Pogonowski reviewed the December activity report. There were 14 calls for service, 85 man-hours for responses and 133 man-hours for work details, for a total of 218 man-hours of service to the community.
- 4. Central Bucks Rescue Squad.** The Board accepted the December report.
- 5. Historical Commission.** The December 1 meeting minutes were accepted by the Board.

MANAGER'S REPORT:

- A. MS4 Stormwater Management Program.** Manager Pantano will give a public presentation of the MS4 Stormwater Management Program required annually at the February 13 Work Session meeting.
- B. Golden Lotus Letter of Credit Release #10.** Golden Lotus Cemetery requested a tenth release from their letter of credit. They requested \$102,750.00 be released, with \$43,502.47 remaining. The request was reviewed and approved by the Township Engineer. On a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the Board voted unanimously to approve the release.
- C. Traffic Light Grant Update.** Manager Pantano informed the Board that PennDOT has added more requirements for the traffic light upgrade at Township Line Road and Route 413. He will meet with Matt Johnston from Pennoni Associates to review the new requirements and formulate a plan.

UNFINISHED BUSINESS:

There was none.

NEW BUSINESS:

Chair Pogonowski reviewed the proposed resolution for appointing delegates as Tax Collection Committee representatives. On a motion by Chair Pogonowski, seconded by Vice Chair Magne, the Board voted unanimously to sign the resolution.

PUBLIC COMMENT:

There was none.

EXECUTIVE SESSION:

There was an executive session to review possible open space acquisitions.

ADJOURNMENT:

There being no further business to go before the Board, on a motion by Treasurer Lloyd, seconded by Vice Chair Magne, the meeting was adjourned at 8:48 PM.

Respectfully submitted,

Joseph F. Pantano
Manager