

2203 Second Street Pike
Wrightstown, PA 18940
215-598-3313
215-598-0529 FAX



Permit#: _____
Fee: _____
Check #: _____
Date: _____

OCCUPANCY PERMIT APPLICATION

All information **MUST** be filled out completely.

Property Address to be Inspected: _____

Current Use of Property: _____

Number of Existing Dwelling Units: _____ Settlement Date: _____

Owner Occupied: YES _____ NO _____

Current Property Owner: _____

Address: _____

Work Phone: _____ Home/Cell Phone: _____ Email: _____

Prospective Buyer/Tenant: _____

Address: _____

Work Phone: _____ Home/Cell Phone: _____ Email: _____

Realtor: _____

Address: _____

Work Phone: _____ Home/Cell Phone: _____ Email: _____

Type of Septic: _____ Date Inspected: _____ O&M Agreement: Yes _____ NO _____

Easements: YES _____ NO _____ Type: _____

Is the home equipped with Residential Sprinkler System: YES _____ NO _____

***IF YES, CERTIFICATION IS REQUIRED.**

The Applicant agrees to pay all expenses incurred by the Township pertaining to this application. They shall include, but not be limited to, legal and engineering expenses.

The Applicant is responsible for scheduling the inspection with the Township. The Code Enforcement Department ***MUST*** have at least two (2) weeks notice prior to the inspection date. This will allow for adequate time for corrective actions should they be needed. Inspection appointments will only be made after payment is received.

NOTES: DESCRIBE ALL IMPROVEMENTS, INCLUDING ACCESSORY STRUCTURES (sheds, gazebos, fences, etc.), AND IF PERMITS WERE OBTAINED FOR THESE IMPROVEMENTS.

Realtor Sign on Property: YES _____ NO _____

Realtor Sign Permit Valid for Current Year: YES _____ NO _____

*If NO, Realtor Sign Permit must be obtained and \$65.00 payment received by the Township

Signature

Title (Buyer, Seller, Realtor)